



# STUDENT LIFE & ENGAGEMENT CHARTER



SEVE

SERVICE DES  
ÉTUDES ET DE  
LA VIE ÉTUDIANTE



**uni.lu**  
UNIVERSITÉ DU  
LUXEMBOURG

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## Foreword

The University of Luxembourg is committed to fostering not only academic excellence but also a dynamic, inclusive, and engaged student life. Beyond formal education, the university seeks to empower students as active participants in shaping society. University life is an opportunity for personal growth, leadership, and collaboration, where students develop the skills and values necessary to contribute meaningfully to the world around them.

The *Student Life & Engagement Charter* embodies our dedication to building a vibrant university community. It serves as a framework for student involvement, outlining the rights and responsibilities of students, associations, and clubs, and ensuring that student-led initiatives align with our values of inclusivity, fairness, and social engagement.

By promoting student leadership, creativity, and community engagement, the University of Luxembourg enables students to take an active role in their university experience. Whether through governance, extracurricular activities, or cultural initiatives, students are encouraged to fully embrace their role as the changemakers of tomorrow.

Philippe Hiligsmann  
*Vice-Rector for Academic and Student Affairs*

## 0. Preamble

The *Student Life & Engagement Charter* defines the framework for the organisation, management, and execution of student activities and events at the University of Luxembourg. It ensures that all activities and events align with the university's values, comply with legal requirements, and promotes a safe, inclusive, and enriching environment for all participants. The growing campus community and increasing demand from students for a dynamic and engaging student life highlight the need for a clear, agreed-upon framework for organizing and managing student activities and events.

A well-structured approach will ensure student-led activities, social initiatives, and cultural events along with those hosted by the local and regional community organisations, serve the interests of the campus community and align with the University's values. By encouraging participation in these activities, the University aims to provide opportunities for personal growth, skill development, and meaningful community engagement, enriching the overall student experience.

Students are at the centre of the relationship between the University of Luxembourg and the University student leaders, associations and clubs. This Charter will serve as a foundation for supporting creativity, collaboration, inclusivity in student-led initiatives, ensuring that all activities contribute positively to the University of Luxembourg's dynamic and multicultural environment.

The primary objectives of this initiative are:

- to design a wide variety of activities that cater to the diverse needs and interests of our students;
- to promote active engagement in campus life among students across all three campuses;
- to facilitate campus life activities within an open and inclusive framework;
- to further develop and support student associations, clubs and partners;
- to enhance and provide ongoing support to the student delegation and student leaders;
- to establish a framework for the management and use of student lounges;
- to promote social inclusion within the University, the Luxembourg community and the Greater Region.

This framework will consider the following aspects:

- **a social element:** fostering a welcoming environment and promoting inclusion;
- **a celebratory element:** organising vibrant events that evolve into university traditions;
- **a cultural element:** encouraging engagement with the arts, heritage and global cultures;
- **a sustainability element:** promoting environmental and social responsibility and awareness;
- **a student leadership element:** empowering students to take initiative and create positive change.

The *Student Life and Engagement Charter* sets clear expectations for fostering a respectful, inclusive, and sustainable university environment. It mandates the responsible use of university facilities, ensuring all students have fair access to resources while maintaining shared spaces for the benefit of the university community. Through these principles, the Charter helps create a university experience that is not only enriching and collaborative but also mindful of the collective wellbeing of students and broader community.

## 1. Introduction

### 1.1. Our Student Community

At the heart of a thriving university experience is the active engagement of students in campus life. Participation in student activities, associations and community initiatives fosters a sense of belonging, builds pride in the university, and strengthens the connections between individuals as well as the wider university and local community.

Engaged students benefit from opportunities to develop vital skills, such as leadership, collaboration and adaptability, which are critical for success in both academic and professional pursuits. A vibrant student life also promotes wellbeing by providing spaces for creativity, cultural exchange, and personal growth, ensuring a balanced and fulfilling experience.

By encouraging engagement, we aim to empower students to shape their university journey, build lasting memories, and contribute meaningfully to a dynamic, inclusive, and supportive campus culture.

The *Student Life and Engagement Charter* sets out how the University of Luxembourg and the University of Luxembourg's student leaders, student associations and clubs work together to:

- secure the University's mission to foster a dynamic, diverse and international student community and to contribute to the social, cultural and economic development of Luxembourg;
- uphold the University's values of excellence, social engagement, inclusivity and fairness;
- collaborate to advance student life and strengthen student engagement;
- ensure student leaders, associations and clubs operate transparently, democratically, and responsibly in their decision-making, finances and activities.

### 1.2. University's Commitment to Student Life

The University of Luxembourg is committed to enriching the student experience and empowering students to reach their full academic and personal potential. We believe that a vibrant and supportive student life plays a crucial role in shaping a fulfilling and memorable university journey.

The *Student Life and Engagement Charter* serves as a guiding framework for students, outlining the shared expectations, rights, and responsibilities that come with a student leadership role at the University of Luxembourg. It is designed to foster mutual understanding and cooperation, ensuring that all members contribute to creating and sustaining a student life environment that defines our institution.

The *Student Life and Engagement Charter* provides a comprehensive overview of the principles and values that guide our interactions and collective efforts. By adhering to the Charter, we work together to uphold the University's standards of excellence, inclusivity, and respect, enabling everyone to thrive both academically and personally.

### 1.3. University's Commitment to Inclusivity

Our students come from diverse backgrounds, bringing with them their unique perspectives, talents, and aspirations. We are committed to challenging and supporting them to achieve, fostering their potential to excel in their academic, personal and professional journeys.

Our student community reflects a vibrant diversity across age, gender, socioeconomic background, ethnicity, sexual orientation, religion, and abilities. Each student is shaped by their distinct life experiences, contributing to a dynamic and inclusive student community that celebrates individuality, encourages collaboration and cultivates a sense of belonging.

## 2.0 Definitions

### **Student Association**

A student association consists of a group of students united by a shared purpose, dedicated to enhancing student life through activities in culture, sports, community engagement, sustainability, and civic responsibility.

There are various types of student associations, including;

- Welcoming and networking associations designed to support, guide and connect specific groups of students
- Course-based associations focused on providing academic support and networking opportunities for students within a particular programme or faculty

### **Student Club**

A student club is an informal student-led organisation that provides a platform for students to connect, collaborate, and explore shared interests.

Student clubs are:

- Student-led and student focused, with voluntary participation
- Centred around extracurricular activities, including sports, arts, gaming, debate, entrepreneurship and social causes
- Common aspects of student associations and clubs:
- Designed to promote student engagement and organise activities on the Belval or Kirchberg campuses
- Facilitate social interaction, skill development and leadership opportunities
- Open to all registered students at the University of Luxembourg
- Affiliated with and supported by the Office of Student Life

### **Student Partners**

A student partner refers to groups that run projects open to student participation, but whose ultimate objective is not exclusively focused on the University (e.g. volunteering initiatives)

## 3. University Governance Framework

Through a multi-tiered governance structure the University ensures structured, transparent, and inclusive decision-making for student affairs.

### **University Governance**

- Vice Rector for Academic and Student Affairs
- Vice Rector for Research (for Doctoral candidates)
- Head of Student Department
- Student Delegation

#### **Responsibilities:**

- Approve high-level funding, and regulations affecting students
- Provide institutional support to student leadership, associations and clubs
- Serve as the highest authority in conflict resolution and policy reinforcement
- Organise annual training sessions for student leaders, covering leadership, communication skills, cultural competency and inclusion, ethics and legal compliance

### **Central Student Governance**

- Office of Student Life
- Office of Doctoral Studies

#### **Responsibilities:**

- Oversee and co-ordinate, student leadership, student associations, clubs and partners
- Manage student activity funding and budget allocations within designated scope
- Maintain dialogue between students and university leadership to support student's interests

## **4. Student Governance Framework**

The student leadership and engagement structure at the University is designed to enhance student representation, foster community, and support personal development. The Student Delegation serves as the primary representative body in university decision-making, with elected representatives advocating for students across all faculties and academic levels. At the faculty and programme level, Student Representatives ensure direct communication between students, faculty administration, and professors. Officially recognized Student Associations and Clubs, provide platforms for academic, cultural, recreational, and interest-based activities. Through these leadership roles, students engage actively in campus affairs, and develop essential leadership skills, all while enjoying a dynamic and enriching university experience.

#### **Student Delegation (Elected Representatives)**

- The Student Delegation serves as the primary representative body of students in university decision-making
- It consists of elected representatives from different faculties and student categories ([Art.41 University Law 27 June 2018](#))

#### **Student Representatives (Faculty & Programme Level)**

- Faculty representatives act as liaisons between students and faculty administration
- Programme representatives advocate for students in specific study programmes, ensuring academic concerns are addressed
- Class representatives serve as a direct point of contact between students and professors

### **Student Associations (Recognised by SEVE and VRAE)**

- Officially recognised non-profit associations led by Uni.lu students (with up to 1/3 Uni.lu staff participation allowed) that are dedicated to specific interests or causes
- Must make an official application to register with the Office of Student Life
- Have a charter outlining their mission, objectives, and governance structure
- Work closely with the Office of Student Life for support and oversight

### **Student Clubs (Extra-curricular and interest-based groups, recognised by SEVE and VRAE)**

- More informal recognized student-led groups composed of Uni.lu students focusing on hobbies, arts, sports and recreational activities
- Must make an official application to register with the Office of Student Life
- Work closely with the Office of Student Life for support and oversight

## **5. Student Leadership Roles**

Student leaders, associations and clubs play an important role in enriching the university experience by supporting personal, social and professional development. Some of the ways in which to contribute to University life include the following:

- **Advocacy and Representation**  
**Student Voice:** Act as an intermediary between students and the University administration to address concerns and suggest improvements  
**Social and community impact:** drive community service and philanthropic efforts to contribute to societal wellbeing
- **Welcoming New Students**  
**Orientation programmes:** organize activities such as campus tours, icebreaker sessions, and info workshops to welcome new students  
**Peer mentorship:** pair incoming students with senior members who can provide guidance, answer questions, and ease the transition to university life  
**Social events:** host welcome parties, mixers, and interest-based group activities to help new students make friends and build connections
- **Community Building**  
**Connection:** Provide opportunities for students to network with peers, alumni and professionals within their areas of interest  
**Belonging:** Foster an inclusive environment where students can connect with like-minded individuals to build meaningful, lasting friendships
- **Skill Development**  
**Leadership:** Offer leadership roles and committee positions to develop management and decision-making skills  
**Soft skills:** Enhance communication, teamwork, and problem-solving abilities through collaborative projects and events  
**Specialised skills:** Provide hands-on experience in areas such as event planning, public speaking, or entrepreneurship



- **Academic Support**  
**Knowledge sharing:** organize study groups, workshops, and speaker events that support formal education  
**Mentorship:** facilitate peer-to-peer or alumni mentoring programs to guide students in their academic or professional career path
- **Professional Development**  
**Industry exposure:** host networking events and guest lectures from professionals in relevant industries  
**Internships and Partnerships:** collaborate with external organisations to provide internship and job opportunities  
**Portfolio Building:** enable participation in competitions, projects, and publications to enhance CV's
- **Cultural and Social Enrichment**  
**Creativity:** provide platforms for artistic and cultural expression, such as theater, dance, music and writing clubs  
**Diversity and Inclusion:** celebrate different cultures and perspectives through events, festivals, and awareness campaigns
- **Wellbeing and Support**  
**Mental health:** offer peer support groups and mental health awareness initiatives  
**Physical wellbeing:** organize sports activities and fitness events to promote a healthy lifestyle
- **Recreational Activities**  
**Events and fun:** host social gatherings, games nights and outings to provide relaxation and entertainment  
**Exploration:** organize trips and adventures that allow students to explore new places, cultures and experiences
- **Saying Goodbye to Graduates**  
**Graduation celebrations:** organize farewell parties and dinners to celebrate graduate students  
**Alumni engagement:** facilitate opportunities for graduates to stay connected with the University

## 6. Office of Student Life

The Office of Student Life (OSL) plays a crucial role in enhancing the student experience and fostering a vibrant, inclusive and engaging campus community. It serves as the primary university team responsible for extracurricular activities and personal development beyond academics. The key roles and responsibilities of the Office of Student Life are:

### Student Engagement & Extracurricular Activities

- Support student leadership, student associations, clubs, and partners
- Organise and promote campus-wide activities, events, leadership & volunteering initiatives
- Establishment of campus teams and cultivation of campus traditions

- Serves as a knowledge hub for best practices, governance, campus life activities and event management

#### **Governance and Student Representation**

- Facilitates student involvement in university governance through collaboration with Student Delegation and all other student representatives

#### **Management of Student Associations and Clubs**

- Oversees the (re-) recognition, funding and governance of student associations and clubs
- Supports with the staffing, management, and funding of student lounges
- Manages student spaces in close collaboration with Fonds Belval and Campus Logistics team

#### **Financial and Resources Management**

- Manages a dedicated budget to support student associations, clubs and initiatives, ensuring they have the necessary funding to operate effectively
- Allocates financial resources for the maintenance and development of student lounges, creating spaces for student interaction and collaboration
- Provides guidance on securing external funding to enhance student activities

## **7. Student Delegation**

### **Mission**

The Student Delegation represents all students at the University of Luxembourg, advocating for their interests in matters related to teaching, university governance, and student life. Its primary goal is to defend and promote student rights, ensuring that students have an active voice in decision-making processes.

### **Representation in University Governance Bodies**

The Student Delegation is responsible for student representation in the University's central governing bodies. Delegates are elected through four electoral colleges, consisting of:

- Bachelor and Master's students from each of the three faculties
- Doctoral candidates representing the research community

Student delegates are elected representatives in various governing bodies and committees, including:

- Board of Governors: President of the Student Delegation represents students
- University Council: Six student representatives elected by the delegation
- Reasonable Adjustment Committee: Two student delegates advocating for accessibility
- Litigation Committee: Two student delegates addressing disputes and grievances
- Gender Equality Committee: Three student delegates promoting inclusive initiatives
- Ethics Review Panel: Two student delegates assessing the ethics of University research projects
- Appointment of Directors of Interdisciplinary Centres: selecting 1 student from the Interdisciplinary Centre

### **Responsibilities of the Student Delegation**

The Student Delegation plays a crucial role in enhancing student life and ensuring transparency in university decisions. Its key responsibilities include:

- Informing students about university decisions, policies, and activities affecting them
- Representing and defending student interests at all governance levels
- Acting as a liaison between students, student leaders and university bodies, ensuring effective communication
- Supporting student initiatives and contributing to student life
- Management of Student Delegation budget by the President, with oversight provided by VRAE

Student delegates are elected by electoral colleges of Bachelor's and Master's students of each faculty, and by Doctoral candidates. One seat in the delegation is allocated to represent every 500 enrolled students at the University.

### **8. Recognition of Student Associations, Clubs & Partners**

Enhancing the vibrancy of university life, student associations, clubs and partners provide valuable opportunities for students to connect and engage with one another. In this spirit, the University of Luxembourg is committed to supporting and fostering student initiatives.

Student associations, clubs, or partners currently operating or wishing to operate within the University must register with the Student Department (SEVE), through the Office of Student Life (OSL). The OSL oversees their activities, providing support and serving as a bridge between them and other university departments.

To benefit from the support provided by the university, established student associations, clubs, and partners, whether they are based at the University of Luxembourg or not, as well as those in the process of being formed, must register with the OSL and sign the Charter for Student Life and Engagement. Registration is valid for one academic year and must be renewed annually.

#### **Recognition process for associations and clubs**

To become a recognised student association or club, a board member must submit the following information via the [application channel specified on the website for the Office of Student Life \(OSL\)](#):

- the current composition of the organising team
- a duly completed presentation outlining the association/club's objectives and planned projects for the academic year
- an activity and financial report, if the association/club was already in existence prior to the recognition application

The recognition documents submitted are reviewed annually by the Vice-Rector for Academic and Student Affairs.

#### **Recognition process for Student Partners**

A partner is nominated by currently enrolled student(s) at the University. To be officially recognised, they must submit the following information via the application channel specified on the website to the Office of Student Life (OSL):

- the current composition of the potential partner's organising team

- a duly completed presentation outlining the potential partner's objectives and planned projects for students for the academic year
- a motivation statement explaining how their group would benefit the student community

The submitted recognition documentation is reviewed by the Vice-Rector for Academic and Student Affairs and the Head of the Student Department. Recognition is granted at their discretion for the duration of the academic year.

## 9. Student Events & Use of Premises

Student associations and clubs are encouraged to develop their activities and bring their projects to life within the University of Luxembourg.

### Framework for student activities

The activities of associations and clubs must respect public order and adhere to the University's internal regulations.

### Activities and events

Student associations and clubs are encouraged to engage in a variety of activities that promote student engagement, skill development, and community building while aligning with [the University Law](#), and internal rules and procedures including the [University Study Regulations](#), and [Code of Conduct](#).

Student associations may charge a participation fee for their events provided they are intended to cover associated costs and comply with the financial regulations governing student associations. Student associations and clubs may organise support and charity events to raise funds exclusively for their own projects or for humanitarian and social causes. As part of these initiatives, student associations and clubs may engage in limited commercial activities, provided they meet the following conditions:

- **Second-hand sales:** the sale of used books, clothes and accessories is permitted
- **Food sales:** the sale of baked goods and other non-alcoholic food items may be authorised on university premises under the following conditions:
  - Prior approval must be obtained from the University
  - Luxembourg hygiene and safety regulations must be strictly followed (see section on Security, Safety and Insurance)
  - Activities must not interfere with existing catering services e.g. Restopolis

All events and sales must align with University guidelines and contribute positively to student life and engagement.

The University upholds a clear and consistent position of being both areligious and apolitical. To ensure a respectful, inclusive, and academically focused environment, the following activities are subject to restrictions or require prior approval:

- **Political Activities**
  - Student associations and clubs are welcome to organise political discussions or debates, provided they remain neutral and non-partisan

- The endorsement or promotion of specific political parties is not permitted
- **Religious Activities**
  - Religious discussions or interfaith dialogues that foster cultural exchange and inclusivity may be considered
  - University spaces are secular and not intended for organised worship. Private prayer is permitted as long as it does not disrupt shared spaces
- **Disruptive Activities**
  - Events that create excessive noise, disturbance, or nuisance are discouraged
  - Behaviour that violates the University's internal rules and procedures may result in disciplinary measures
- **Commercial and Fundraising Activities**
  - Selling items or services for commercial profit is not allowed unless explicitly authorised by the University.
  - Student associations and clubs may conduct fundraising or sales for charitable or project-related purposes with prior approval.

These guidelines ensure that all student-led activities contribute positively to academic environment, student wellbeing, and campus life while maintaining respect for university guidelines. Failure to comply may result in disciplinary action against the designated representative(s) of the student association or club.

#### Obligations of associations and clubs

Student associations and clubs wishing to receive support from the university commit to adhering to this charter, as well as complying with applicable laws, the internal regulations of the University, and maintaining public order.

Student associations and clubs have a general duty of safety and are responsible for any equipment or furniture they own or that is provided by the University. They may be contractually liable for failure to comply with their statutory obligations and may also be held accountable for any damage they cause.

Recognized student associations and clubs are expected to uphold the University's values at all times, ensuring that inclusivity and fairness are maintained in all organised events. Any incident involving discrimination, racism, sexism or the promotion of excessive alcohol consumption is strictly prohibited and may result in disciplinary action.

## 10. University Commitment

#### Support for Student Associations & Clubs

The University of Luxembourg is committed to upholding and enforcing the *Student Life and Engagement Charter* while actively promoting student initiatives. Through its internal structures, the University provides support and resources to encourage student engagement, facilitate project implementation, and foster a dynamic student life.

## Student Offices Management

### Student association offices

Upon request, student associations may be allocated office space in the Maison des Arts et des Etudiants (MAE). However, these offices:

- Are shared spaces with other student associations, subject to availability
- Are not guaranteed, as office allocation is neither systemic nor obligatory for the university
- Have revocable access, meaning the University reserves the right to withdraw office privileges if necessary

Requests for office space must be submitted by the association president to the Office of Student Life (OSL)

The purpose of these offices is to facilitate collaboration and foster interaction between student associations.

### Student Lounges

The University of Luxembourg provides two student lounges:

- One in Belval
- One in Kirchberg

The management of the lounges is handled by one or more student associations. A formal agreement between the University and the student associations governs the rules and regulations of these spaces. The agreement is reviewed annually.

## Room Reservations on University Premises

### Small Meetings/Events

For small internal meetings (e.g. organisational meetings for an association or club), requests must be submitted as soon as possible and no later than one week before the meeting. Approval is subject to room availability and must be requested through the Office of Student Life (OSL).

### Large Events

For larger events held on university premises, student associations and clubs must:

- Contact the Office of Student Life (OSL) at least one month in advance
- The OSL will coordinate with the relevant university departments regarding logistics
- Specific room requirements (e.g. costs, opening hours, extra security) will be discussed directly with the OSL

### Student Lounge Reservations

For reservations in the student lounges in Belval or Kirchberg, student associations must contact the Student Association managing the respective space.

### Events requiring External Authorisations

Certain events, particularly those held in public spaces may require additional authorizations from the city administration (e.g. 'Nuit Blanche'). It is the responsibility of the organising student associations/clubs to submit these requests in due time.

### Safety and Security Responsibilities for Student Events

The organising student associations/clubs are responsible for ensuring the safety and security of all participants during events. This includes effective event management, and if necessary, the cancellation of the event should safety and security concerns arise.

To uphold these standards, organisers must:

- Provide sufficient free water throughout the event
- Brief the organising and co-ordinating team on essential safety measures including:
  - The location of first aid kits and defibrillators (if available)
  - Evacuation routes
  - Emergency contact numbers, including:
    - University emergency number: (+352) 46 66 44 5555
    - National emergency number: 112

### Co-ordination with the Health, Safety and Security Office (HSSO)

The Health, Safety and Security Office of the relevant campus should be consulted before the event if needed to ensure appropriate safety measures are in place.

- HSSO will issue safety recommendations, which must be strictly followed by the organising association/club
- [General safety guidelines](#) can be found on the University website
- If security measures are deemed insufficient, or if the safety of participants and/or organisers cannot be guaranteed, the HSSO reserves the right to cancel the event

### Security Requirements

- The HSSO may require the deployment of security personnel from a [ministerial-approved security company](#)
- The decision to mandate security presence at an event will be determined by the HSSO of the campus concerned

### Food Safety Regulations

- For any event involving food, associations and clubs must comply with the food safety recommendations issued by the [Luxembourgish government](#).

### Liability Insurance Requirement

- Student clubs and associations must obtain accident and civil liability insurance to cover any potential damages resulting from the event.

## 11. Communication & Promotion

### Event Promotion via the Office of Student Life (OSL)

- Student associations and clubs must promote their events through the Office of Student Life (OSL) communication channels.
- All events must be added to the Student Event Calendar and promoted via weekly moodle posts and/or OSL social media channels
- Student associations and clubs must submit their events to the student calendar, after which they will be reviewed by the OSL
- Submission deadlines: Events must be submitted at least one week in advance, with the latest submission deadline being Thursday before the week of the event

### Participation in University Open Day and Welcome Day

- Attendance at the University Open Day and Welcome Day is mandatory for all student associations and clubs. Any exemptions must be formally approved by the designated University organizing body.

### University Logo Usage

- **Uni.lu Students Logo:** may be used by the student delegation and all recognised student associations and clubs
- **OSL and SEVE logos:** must be used if the event is sponsored or supported in any way by these departments
- **University logo:** cannot be used without prior approval from the Rector via the Communications Department

### Reprographic Requests ('Printing')

Student associations and clubs are entitled to a limited number of printed materials through the University's central reprography service. This includes posters, flyers, promotional materials

### Submission and Approval

- Requests must be submitted to the Office of Student Life (OSL) at least 2 weeks in advance
- Posters may be displayed on designated boards designated across university campuses

### Requests for Equipment and Event Set-up

For events requiring stands, tables, chairs or signage, requests must be submitted alongside the event application to the OSL. The OSL will co-ordinate with the relevant departments, subject to availability

### Request deadlines

- **Small events:** requests must be submitted at least one week in advance
- **Large events:** requests must be submitted at least one month in advance

## 12. Oversight and Complaints Review

Issues related to oversight and complaints follow the usual University complaint procedures functions involving violations of the *Student Life and Engagement Charter*. Any resulting sanctions are determined and enforced by the Vice Rector for Academic and Student Affairs.

### Process:

- **Complaint Submission:** Complaints regarding non-compliance with the charter are formally submitted to the Student Department
- **Immediate Review:** The Student Department reviews the reported issue to assess the severity of the violation
- **Decision and Sanctions:** Based on the findings, the Vice Rector for Academic & Student Affairs may impose temporary restrictions, suspensions, or other corrective measures on the student association or club

### Escalation or Appeals:

- In the event of a dispute or appeal, the case may be reviewed by the *Commission des Litiges*.
- The *Commission des Litiges* has the authority to adjust, uphold, or revoke the imposed sanctions.



## Annex 1: Acronyms for Central Administration and Committees, University of Luxembourg

Acronym	French title	English title
<b>Departments and Offices</b>		
<b>BR</b>	Bureau du Recteur	Office of the Rector
<b>BVRR</b>	Bureau de la Vice-rectrice recherche	Office of the Vice Rector for Research
<b>BVRA</b>	Bureau du Vice-recteur affaires académiques et étudiant(e)s	Office of the Vice Rector for Academic and Student Affairs
<b>BVRP</b>	Bureau de la Vice-rectrice Partnerariats et Relations Internationales	Office of the Vice Rector for Partnerships and International Relations
<b>BDAF</b>	Bureau du Directeur Administratif et Financier	Office of the Director of Administration and Finance
<b>BAP</b>	Bureau des affaires professorales	Office of Professorial Affairs
<b>EQO</b>	Bureau Assurance de la qualité de l'enseignement	Education Quality Office
<b>BAJ</b>	Bureau des affaires juridiques	Legal Office
<b>LLC</b>	Service de la bibliothèque	Luxembourg Learning Centre
<b>DPO</b>	Bureau de la protection des données	Data Protection Office
<b>BDA</b>	Bureau des achats	Procurement Office
<b>BSI</b>	Bureau de sécurité de l'information	Information Security Office
<b>SC</b>	Service de la communication	Communications Department
<b>RSD</b>	Service de la recherche	Research Support Department
<b>SEVE</b>	Service des études et de la vie étudiante	Student Department
<b>OSL</b>	Bureau de la vie étudiante	Office of Student Life
<b>SFC</b>	Service des finances et de la comptabilité	Finance and Accounting Department
<b>SGI</b>	Service de gestion des infrastructures	Facility Management Department
<b>SPD</b>	Service des partenariats et du développement	Department for Partnerships and Advancement
<b>SRH</b>	Service des ressources humaines	Human Resources Department
<b>SIU</b>	Service informatique de l'Université	IT Department
<b>BRI</b>	Bureau des relations internationales	International Relations Office
<b>BED</b>	Bureau des études doctorales	Office of Doctoral Studies
<b>BFR</b>	Bureau de levée de fonds ("fundraising")	Fundraising Office

<b>OSIR</b>	Bureau des statistiques et de la recherche institutionnelle	Office of Statistics and Institutional Research
<b>PaKTT</b>	Bureau des Partenariats et du transfert de technologies	Office for Partnership, Knowledge and Technology Transfer
<b>IAS</b>		Institute for Advanced Studies Luxembourg
<b>ULIDE</b>		University of Luxembourg Institute for Digital Ethics
<b>ULCC</b>		University of Luxembourg Competence Centre
<b>ULLC</b>	Centre de langues	Language Centre
<b>Other</b>		
<b>SCG</b>	Secrétariat général du Conseil de Gouvernance	Secretary General of the Board of Governors
<b>AI</b>	Audit Interne	Internal Audit
<b>Committees</b>		
<b>CCE</b>	Commission consultative d'éthique	Ethics Advisory Committee
<b>CL</b>	Commission des litiges	Dispute Committee
<b>CAR</b>	Commission des aménagements raisonnables	Committee on Inclusion
<b>CEG</b>	Commission d'égalité du genre	Committee on Gender Equality
<b>AEEC</b>	Comité d'éthique pour l'expérimentation animale	Animal Experimentation Ethics Committee
<b>ERP</b>	Comité pour l'éthique dans la recherche	Ethics Review Panel
<b>CIS</b>	Comité interne des soumissions	Procurement review committee