

In case of discrepancies between the different language versions, the French version shall prevail

Erasmus+ funding 2023/24 – Mobility for studies

1. Monthly rates for the calculation of the grant

| | | |
|------------------------------|------|--|
| Group 1 | 606€ | Denmark, Finland, Iceland, Ireland, Liechtenstein, Norway Sweden, United Kingdom* |
| Group 2 | 550€ | Austria, Belgium, Cyprus, France, Germany, Greece, Italy, Malta, Netherlands, Portugal, Spain |
| Group 3 | 550€ | Bulgaria, Croatia, Czech Republic, Estonia, Latvia, Lithuania, Hungary, North Macedonia, Poland, Romania, Slovakia, Slovenia, Serbia, Turkey |
| Mobility of proximity | 0€ | Nancy, Metz, Longwy, Trier, Saarbrücken, Birkenfeld, Arlon, Libramont, Virton |

Special case SEMP: *Switzerland is an inter-institutional partner with which student exchanges are possible under the Swiss-European Mobility Programme. As a result, a mobility in a Swiss partner institution will be financed by the latter.*

** Following the Brexit, the UK has become a partner country in the Erasmus+ programme and the number of mobilities is now limited*

2. Top-ups

| | Top-up in EUR | Target group/description | | | | | |
|-------------------------|--|--|------------------|-----------------|-----------------|---|------------------|
| « Fewer opportunities » | 250€/month | Support for students with : - a disability - a health problem - a child/children - refugee status | | | | | |
| « Green Travel » | 50€ | Students who opt for environmentally friendly, sustainable means of transport (train or bus) for their trip to or from their host country will receive a <u>single contribution</u> of 50 EUR as a top-up in addition to the individual support amount | | | | | |
| | Up to 4 additional individual support days | Up to 4 days may be added as individual support days to compensate for the additional travel time related to the use of an environmentally friendly means of transport (train or bus): <table border="1" data-bbox="873 1312 1372 1423"> <thead> <tr> <th>Travel distances</th> <th>Additional days</th> </tr> </thead> <tbody> <tr> <td>500 km – 999 km</td> <td>2</td> </tr> <tr> <td>1000 km and more</td> <td>4</td> </tr> </tbody> </table> | Travel distances | Additional days | 500 km – 999 km | 2 | 1000 km and more |
| Travel distances | Additional days | | | | | | |
| 500 km – 999 km | 2 | | | | | | |
| 1000 km and more | 4 | | | | | | |

3. Funding rules for the Erasmus+ grant (without top-up)

- The Erasmus+ grant is a contribution to the travel and subsistence costs;
- The Erasmus+ grant is awarded for a maximum of one semester;
- The actual mobility period must be **of minimum 60 days** (face-to-face teaching and virtual period(s) combined, if applicable); in the event of non-compliance, the grant must be reimbursed in full;
- If the mobility includes virtual period(s), the Erasmus+ grant is awarded only for the actual period spent abroad;
- The periods of face-to-face teaching and/or virtual activities will be confirmed by the end of stay certificate signed by the host university;
- In the case of virtual period(s), supporting documents proving presence abroad will be requested;
- The Erasmus+ grant cannot be cumulated with a Mobility Fund grant for the same mobility;
- Residence clause: any student undertaking a mobility in his or her home country does not receive an Erasmus+ grant if they are not temporarily resident in another country at the time of application;
- In the event of refusal or cancellation by the student of an Erasmus+ place awarded, the student will no longer be eligible for Erasmus+ or Mobility Fund funding for the academic year concerned.

4. Funding rules for top-ups

4.1. Top-up « fewer opportunities »

This top-up can be awarded to students:

- with a disability (physical or mental) which requires them to incur extra costs for/during their stay abroad,
- with health problems (chronic disease or severe illnesses) which requires them to incur extra costs for/during their stay abroad
- with child(ren) accompanying them abroad
- with a refugee background

In order to benefit from the top-up, the student must follow the procedure announced by email. Depending on the case, the following documents must be submitted:

- A medical information request form to be completed and signed by a medical practitioner who certifies that the student suffers from a disability or illness (severe or chronic). This form will be provided by the University of Luxembourg
- Household composition certificate and proof that the child has accompanied the student abroad (to be provided after the mobility period)
- Residence permit showing refugee status

The University of Luxembourg reserves the right to request additional documentation, if deemed necessary for the evaluation of the file.

4.2. Top-up « Green Travel »

A student who opts for an environmentally friendly transport (train or bus) receives a single contribution of 50 EUR and up to 4 days of additional financial support (grant) to cover the days of travel to and from the host university, if applicable.

Single contribution of EUR 50: the student will have to prove that they have used an environmentally friendly means of transport for most of their travel to and/or from the host university by uploading copies of the transport tickets and a declaration on honour, provided by the University of Luxembourg, on the Erasmus+ portal upon their return from mobility.

The single contribution of 50 EUR is paid only once per mobility, even in case of an environmentally friendly round trip.

By choosing an environmentally friendly means of transport, the student can also obtain additional individual support days. A journey of 500 to 999 km by an environmentally friendly means of transport entitles the student to 2 additional individual support days. A journey of 1000 km and more by an environmentally friendly means of transport entitles the student to 4 additional individual support days. The student is entitled to a maximum of 4 additional individual support days.

Where applicable, the outward and return journeys will be added together for the calculation of the distance. These days will be added to the duration of the mobility period and included in the calculation of the financial support. Copies of travel tickets must be uploaded to the Erasmus+ portal upon return from mobility and will be used for the calculation of additional contribution days. The distance calculation will be done using the European Commission's tool

<https://erasmus-plus.ec.europa.eu/resources-and-tools/distance-calculator?etrans=fr>

Only the journey before the start of the stay and the journey after the end of the stay at the host university will be taken into account for the award of the single contribution and the additional days of individual support.

4.3. Eligibility for top-up(s)

Only students who receive a financial support (grant) are eligible for a "fewer opportunities" and/or "green travel" top-up.

5. Payment

The payment of the grant is subject to the conditions stipulated in the grant agreement that the student signs before departure. The Erasmus+ grant is paid in two instalments:

- 75% as a pre-financing payment at the beginning of the stay
- The remaining amount, if applicable, at the end of the stay: the final amount of the grant is recalculated on the basis of the confirmed start and end dates indicated on the certificate of departure and, if applicable, the additional days for the environmentally friendly journey and the single contribution for the "Green Travel"
- If the final amount is lower than the amount received as a pre-financing payment, the University of Luxembourg will request the reimbursement of the overpayment.
- Students must ensure that their bank details are up to date on the guichet étudiant at the time of payment.

For your information:

The Erasmus+ EU funding is managed by the University of Luxembourg and is to be dissociated from State-funded aids. If you would like to have information about financial aid from the government, please contact the Financial Aid Department (AideFi) of the Ministry of Higher Education and Research: mengstudien.public.lu