[Your Name]

[Your Title]

[Your Institution]

[Your Email Address]

[Date]

Dear members of the selection committee,

I am writing to support the application of [Researcher's Name] for participation in the ADVANCE Fellows Mentoring Program.

[Researcher's Name] has been a member of our research team at [Your Institution] since [start date] and is expected to continue their contract until [end date]. I truly believe that [he/she/they] would greatly benefit from participating in the Mentoring Program, since [he/she/they are planning their next career move / could gain from having a different perspective from a mentor / …]

Sincerely,

[Your Name]

[Your Title]

[Your Institution]