**Office of Student Life**

Club Recognition Request Form

2024-2025 Academic Year

All student clubs at the University of Luxembourg must submit the Recognition Request Form as part of the recognition procedure.

This form may be submitted in French or English and sent via e-mail to osl@uni.lu .

For more information or concerns, please contact the Office of Student Life directly.

**Part One: General Information**

|  |  |
| --- | --- |
| Informal Club | |
| **Name** |  |
| **Objective / mission** |  |
| **Number of members** |  |
| **Membership criteria** |  |
| **Date of establishment** |  |
| **Main contact for the club (e.g. e-mail)\*** |  |
| **Website and/or social media page(s)\*** |  |

\*will be published online on the dedicated webpage for the club

**Part Two: Contact Details of the Club board**

|  |  |  |
| --- | --- | --- |
| **First and last name** | **Exact name of the study Program + Semester** | **Student card number** |
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Please note that the first and last names of the board members will be published online on the dedicated webpage for the club, unless explicitly forbidden and stated here

**Part Three: Activities and Needs for the Semester**

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| --- |
| **Future Events: Describe the upcoming events for the Winter Semester** |
| **1.** |
| **2.** |
| **3.** |

|  |
| --- |
| **Past Events: Describe your achievements and most memorable activities of the previous year (if applicable) \*** |
| **1.** |
| **2.** |
| **3.** |

\* **Please include dates**

|  |
| --- |
| **Describe your needs and requests to the University (bullet points preferred)** |
|  |

Luxembourg, the **(date)**

Name of the club:

Name and surname of the undersigned:

**Signature** followed by the words "Read and approved"*:*