

# STUDENT HANDBOOK

2023-2024



# TABLE OF CONTENTS

WELCOME TO THE UNIVERSITY OF LUXEMBOURG	4
THE UNIVERSITY FACTS & FIGURES	6
THE UNIVERSITY FACULTIES - FACULTY OF SCIENCE, TECHNOLOGY AND MEDECINE (FSTM)	7
THE UNIVERSITY FACULTIES - FACULTY OF LAW, ECONOMICS AND FINANCE (FDEF)	9
THE UNIVERSITY FACULTIES - FACULTY OF HUMANITIES, EDUCATION AND SOCIAL SCIENCES (FHSE)	11
ACADEMIC CALENDAR 2023-2024	13
STUDY ADMINISTRATION	14
Diploma recognition	14
Health insurance	14
Procedures to follow in case of an accident	14
UNIVERSITY HOUSING	16
Assignment policy for University of Luxembourg residences	17
IT TOOLS	18
IT account	18
Forgot your password?	18
University platforms	18
Wi-Fi on campus	19
Printing and scanning	19
University computers	19
IT Helpdesk for students	19
STUDENT SERVICES	20
The Inclusion Service	20
Counselling and Mental Health Service	21
Reasonable Adjustments	21
UMatter	21
Office of Student Life	22
Student Delegation	22
Student Associations and Clubs	23
CAMPUS LIFE	24
Campus ART	24
Campus SPORT	24
Campus WELL-BEING	24
Espace Cultures	25
Cultural activities	26

# TABLE OF CONTENTS

Students (and staff) initiatives	26
See also	26
<b>EMPLOYABILITY</b>	<b>27</b>
Discovering the CAREER CENTRE	27
<b>ENTREPRENEURSHIP</b>	<b>28</b>
University of Luxembourg Incubator and Entrepreneurship Programme	28
<b>SUSTAINABILITY</b>	<b>30</b>
Living sustainability on campus	30
<b>STUDENT MOBILITY</b>	<b>32</b>
Types of mobility	32
Information Sessions	32
Selection Process	32
Funding	33
Exemption	33
Contact	33
<b>STUDENT MOBILITY IN THE GREATER REGION</b>	<b>35</b>
Attending classes	35
Libraries and canteens	35
Mobility fund	35
<b>ADDITIONAL SERVICES ON BELVAL CAMPUS</b>	<b>36</b>
University of Luxembourg Competence Centre (ULCC)	36
Luxembourg Learning Centre	37
Europe Direct University of Luxembourg (EDIC)	38
University of Luxembourg Language Centre	39
Confucius Institute	40
University restaurants	40
<b>BELVAL CAMPUS MAP</b>	<b>41</b>
<b>LIMPERTSBERG CAMPUS MAP</b>	<b>46</b>
<b>KIRCHBERG CAMPUS MAP</b>	<b>48</b>
<b>KIRCHBERG CAMPUS - WEICKER BUILDING MAP</b>	<b>50</b>
<b>USEFUL ADDRESSES AROUND BELVAL CAMPUS</b>	<b>52</b>
Safety & Security on Campus	53
<b>SAVE THE DATES 2023-2024</b>	<b>54</b>
<b>FOLLOW US ON SOCIAL MEDIA</b>	<b>55</b>

# WELCOME TO

## THE UNIVERSITY OF LUXEMBOURG

### Dear students,

By choosing the University of Luxembourg, you have opted for a young and dynamic university, where you will be able to actively contribute to its development. You are going to study in an exceptional setting.

Geographically located at the heart of Europe, Luxembourg hosts many European institutions and companies. To fully capitalise on this context, the University of Luxembourg is very internationally oriented.

Firstly through multilingualism: the teaching languages are French, German, English and Luxembourgish and most of the programmes are taught in at least two languages. Secondly, the University has made international cooperation one of its priorities, whether through the development of study programmes or mobility agreements and finally, on the many different nationalities among students and lecturers.

Mobility is an important aspect of studying and is part of your Bachelor programme: each student spends at least one mobility semester abroad.

Studying abroad enriches the academic curriculum, but also allows you to improve your linguistic and cross-cultural skills.

The Luxembourg Learning Centre is not only a university library with many different services for students, but also an inspiring place to prepare your courses and exams.

Our dynamic Student Delegation and our officially-recognised Student Associations ensure that students have a voice and are heard and that the offers in the field of student life are continually broadened.

This guide provides all the information you need about your university and walks you through the administrative formalities. We will give you useful tips to help you settle down in Luxembourg and start successfully in your study programme.

### Welcome to the University of Luxembourg!

**Catherine Léglu, Vice-Rector for academic affairs**





# WELCOME TO

## THE UNIVERSITY OF LUXEMBOURG

Dear students,

**Welcome to the University of Luxembourg!**

The Student Department (SEVE) looks forward to accompanying you and ensuring that your university experience will be an enriching, enjoyable and memorable one.

The University of Luxembourg is a unique institution, combining the highest international academic standards with a constant mindfulness for its students' wellbeing.

At every step of your integration, our Student services and teams are available on all our campuses, committed to offer you support and guidance.

From administrative, housing, health to financial, personal or career issues, we are dedicated to facilitate your educational and social life on campus.

We hope you will find in this Handbook the necessary information and resources you need to manage your student life at the University and accomplish your goals.

Again, welcome, wishing you a safe and wonderful experience at the University of Luxembourg!

**Gregory Dubost**  
Head of the Student Department (SEVE)



**Gregory Dubost**

» Head of the Student Department



**Malika Dahou**

» Student Department Secretariat



**STUDENT DEPARTMENT (SEVE)**

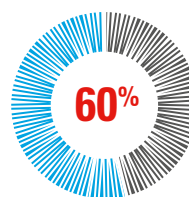
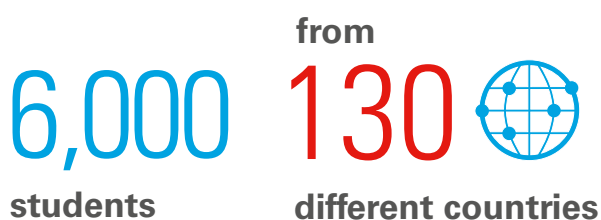
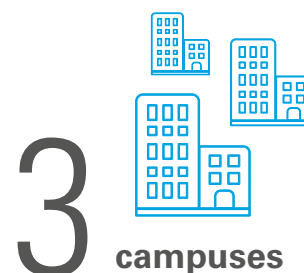
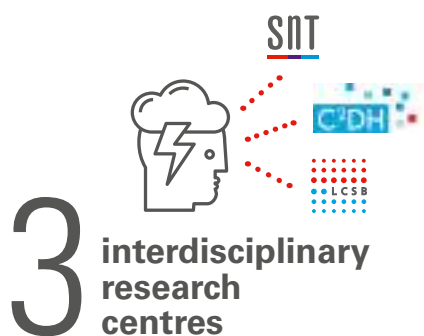
Belval Campus /// Maison du Savoir /// 5<sup>th</sup> & 6<sup>th</sup> floors

(+352) 46 66 44 6060

# THE UNIVERSITY

## FACTS & FIGURES

With more than **6,000 students** from all over the world, the University of Luxembourg has an international and multilingual character that offers its students a higher research-oriented education.



international students

**300** professors, assistant professors and lecturers

**4** official languages: French, German, English and Luxembourgish




**600+** agreements signed on student exchanges and teaching and research collaborations

# THE UNIVERSITY

## FACULTIES

### FACULTY OF SCIENCE, TECHNOLOGY AND MEDICINE (FSTM)

Our mission is to develop talents and conduct cutting-edge fundamental and applied research in mathematics, physics, engineering, computer science, biology, medicine and nursing science.

#### Key figures:



**43**  
Study  
Programmes



**5** Departments



**3** Campus  
Sites

**2250**  
Students



**80** Professors



## New study programmes

**In September 2023, the following programmes starts:**

- » Bachelor en Sciences Infirmières - Assistant Technique Médical de Chirurgie
- » Bachelor en Sciences Infirmières - Infirmier en Anesthésie et Réanimation
- » Bachelor en Sciences Infirmières - Infirmier en Pédiatrie
- » Bachelor en Sciences Infirmières - Infirmier Psychiatrique

► **More information:** <https://www.uni.lu/en/bachelors-in-specialised-nursing-sciences/>

- » Master in Master in High Performance Computing - [website](#)
- » Erasmus Mundus Joint Master in Cybersecurity - [website](#)

## Management

The management team of the faculty ensures the smooth running and growth of the faculty and acts as a link between the rectorate and the departments.



**Pascal Bouvry**

» Dean of the Faculty



**Bradley Ladewig**

» Vice-Dean



**Frédérique Bertrand**

» Head of Faculty Administration

## Key contacts

» **Study course direction:** for each programme, a study director oversees every aspect of a programme from conception to implementation. He is responsible for the planning, development and implementation of the programme. ► Email: [dir-etudes.fstm@uni.lu](mailto:dir-etudes.fstm@uni.lu)



» **Study programme administration:** for each programme, an administrator manages the operational and administrative tasks in close collaboration with the study director.

» For Bachelor, Master and vocational trainings, they are mainly located in Belval, Maison du Savoir, 6<sup>th</sup> floor.

► Email: [spa.fstm@uni.lu](mailto:spa.fstm@uni.lu)



» For **doctoral trainings**, the team is located in Belval, Maison du Nombre, 5<sup>th</sup> floor.

► Email: [dsse\\_administration@uni.lu](mailto:dsse_administration@uni.lu)

» **Student representation:** for each programme, at least one student acts as the intermediate between the students and the teaching, administrative, and managing staff of the programme. Student representatives are elected at the beginning of the academic year.

» **Communication:** if you have project or experience to share or if you wish to become a volunteer during our events, feel free to contact the communication team of the faculty.

► Email: [fstm.communication@uni.lu](mailto:fstm.communication@uni.lu)

► Follow us:





# THE UNIVERSITY

## FACULTIES

### FACULTY OF LAW, ECONOMICS AND FINANCE (FDEF)

The Faculty of Law, Economics and Finance (FDEF) at the University of Luxembourg offers a unique academic and research environment. One of our most important missions is to contribute to society at large. To continue doing so successfully, we remain attuned to new developments in technology as well as emerging trends in both the public and private sectors. Our two pillars - Digital Transformation and Sustainable and Societal Development - are integral to how FDEF envisages its own future and are also in step with how we are building and shaping its research and teaching offer today.

Our teaching and research benefit from the proximity of the European institutions, Luxembourg's leading international financial centre and its vibrant business community. Our Institutional and private sector partnerships, sponsored Chairs and a growing network of international partner universities make the FDEF a vibrant academic hub at the heart of Europe.

#### Key figures:



**19**  
Study  
Programmes



**2** Doctoral  
Schools



**3** Campus  
Sites

Over  
**2300**  
Students



**72** Professors  
and  
Assistant  
Professors



Academic  
staff from  
**18** different  
nationalities



#### New study programmes

In September 2023, the following programmes start:

» Master in Investment Funds Law (LL.M.) - [webpage](#)

## Management

The management team of the faculty ensures the smooth running and growth of the faculty and acts as a link between the rectorate and the departments.



**Prof. Dr. Katalin Ligeti**

» Dean of the Faculty



**Prof. Dr. Arnaud Dupuy**

» Vice Dean, Academic Affairs



**Dr. Hugues Nicolay**

» Head of Faculty Administration

## Key contacts

» **Study course direction:** for each programme, an administrator manages the operational and administrative tasks in close collaboration with the study director. The team is located in Belval, Maison du Savoir and in Kirchberg.

► Email: [spa.fdef@uni.lu](mailto:spa.fdef@uni.lu)

» For **doctoral trainings**, the team is located in Kirchberg.

► Email: [fdef-dsl@uni.lu](mailto:fdef-dsl@uni.lu)

» **Student representation:** for each programme, at least one student acts as the intermediate between the students and the teaching, administrative, and managing staff of the programme. Student representatives are elected at the beginning of the academic year.

» **Communication:** if you have project or experience to share or if you wish to become a volunteer during our events, feel free to contact the communication team of the faculty.

► Email: [fdef.communication@uni.lu](mailto:fdef.communication@uni.lu)

► Follow us:



# THE UNIVERSITY

## FACULTIES

### FACULTY OF HUMANITIES, EDUCATION AND SOCIAL SCIENCES (FHSE)

The Faculty of Humanities, Education and Social Sciences (FHSE) covers a wide range of fields: behavioural and cognitive sciences, education and social work, geography and spatial planning, humanities and social sciences. The Faculty's research and teaching focuses on social, economic, political and educational issues with the common goal of contributing to an inclusive, open and resourceful society. The Faculty's ambitious interdisciplinary research addresses key topics such as multilingualism and multicultural environments, interactions between health and behaviour, migration and identity, social inequalities, and sustainable development.

#### Key figures:

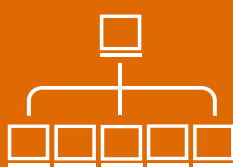


**30**  
Study  
Programmes



**250**  
PhD  
Students

**5**



Departments and the  
Luxembourg Centre  
for Educational  
Testing

Over  
**2000**  
Students



Professors  
**99**



**467**  
Staff  
Members



## New study programmes

In September 2023, we will welcome the first cohort of students of the Bachelor en Formation Pédagogique.



## Management

The Dean's office of the Faculty ensures the smooth running and growth of the Faculty and acts as a link between the rectorate and the departments.



**Prof. Dr. Robert Harmsen**

» Dean of the Faculty



**Prof. Antoine Fischbach**

» Vice Dean, Academic Affairs



**Natalie Kirwan**

» Head of Faculty Administration

## Key contacts

- » **Study course direction:** for each programme, a Course Director oversees every aspect of a study programme from conception to implementation. He is responsible for the planning, development and implementation of the programme.
- » **Study programme administration:** the offices of the study programmes manage all the operational and administrative tasks in close collaboration with the Course Director; they are the first point of contact for all students of their study programme.
- » **Doctoral School in Humanities and Social Sciences (DSHSS)** office is the first point of contact for all PhD candidates of the FHSE and of the Interdisciplinary Centre C<sup>2</sup>DH.
- » **Student representation:** for each study programme, at least one student interacts with the students and the teaching, administrative, and managing staff of the study programme. Student representatives are elected at the beginning of the academic year.
- » **Communication:** if you have project or experience to share or if you wish to become a volunteer during our events, feel free to contact the communication team of the Faculty.
  - Email: [fhse.communication@uni.lu](mailto:fhse.communication@uni.lu)

► Follow us:





# ACADEMIC CALENDAR

## 2023-2024

### WINTER SEMESTER

18 September 2023 - 10 February 2024

#### ► Courses

18 September 2023 - 23 December 2023

#### ► Christmas holidays

25 December 2023 - 7 January 2024

#### ► Exams preparation

8 January 2024 - 13 January 2024

#### ► Exams

15 January 2024 - 10 February 2024

#### ► Winter break

12 February 2024 - 17 February 2024

### SUMMER SEMESTER

19 February 2024 - 14 September 2024

#### ► Courses

19 February 2024 - 1 June 2024

#### ► Easter holidays

1 April 2024 - 6 April 2024

#### ► Exams preparation

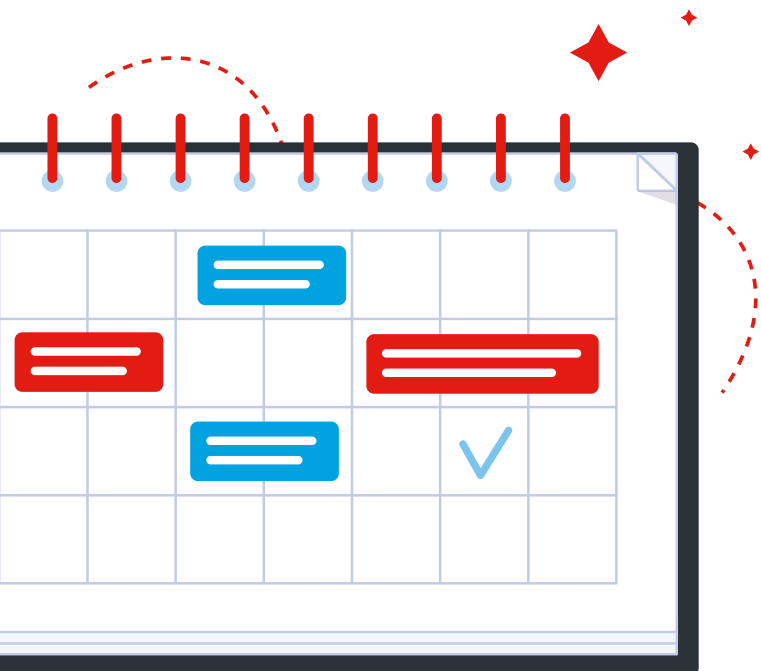
3 June 2024 - 8 June 2024

#### ► Exams

10 June 2024 - 6 July 2024

#### ► Summer break

8 July 2024 - 14 September 2024



# STUDY ADMINISTRATION

## DIPLOMA RECOGNITION

For definitive enrolment in a Master's programme at the University of Luxembourg, any student who does not hold a Bachelor's degree corresponding to at least 180 ECTS according to the framework of the Bologna process, issued by a higher education institution located in another Member State of the European Union, in a Member State of the European Economic Area or in a Swiss Confederation recognised by the competent authorities of the State in question and certifying higher education recognised by the same competent authorities, must compulsorily submit an application to register his diploma at the Ministry of Higher Education and Research in Luxembourg.

For more information on how to register please consult: [www.guichet.public.lu](http://www.guichet.public.lu)

## HEALTH INSURANCE

Health insurance is compulsory for students studying at the University of Luxembourg.

**For EU applicants:** To be enrolled permanently at the University of Luxembourg, students must provide an attestation of affiliation to a medical cover indicating precisely the period of coverage (obligatory mentions of the start date and end date of this insurance). The insurance must cover the duration of the whole semester you are registered at the University of Luxembourg.

If the applicant does not have such an insurance, he/she will be asked to pay the fees together with the registration fees directly to the University.

**For non-EU applicants:** You have to provide an insurance document as soon as you arrive at the University of Luxembourg, otherwise the payment of the health insurance contribution will have to be paid at the same time as the registration fees.

Each student is responsible for declaring any changes to in its personal situation during their studies. Any changes must be reported in writing to the SEVE - Admissions Office (change of address, student job, drop-out, etc) without delay.

## PROCEDURES TO FOLLOW IN CASE OF AN ACCIDENT

- » If an accident occurs on campus, contact the Security and Campus PC's internal emergency number (+352) 46 66 44 - 5555, regardless the campus you are on.
- » Complete the accident report and submit it to Fabio Rafael Silva Rodrigues [fabio.silva@uni.lu](mailto:fabio.silva@uni.lu) at the Student Admissions Office.
- » After verification and signature, the Student Admissions Office will send the accident report to the Accident Insurance Association (AAA). You will receive an electronic copy.
- » We advise you to request your file number directly from the AAA, a few days after the report has been sent to them. You can contact them by phone (+352) 26 19 15 or by mail: [prestations.aaa@secu.lu](mailto:prestations.aaa@secu.lu).
- » The AAA will then explain the concrete steps you have to take in order to receive a reimbursement.

**For any further information, kindly contact:**

**Delphine Borbiconi**

- » Team leader Student Administration



## ADMISSION AND ENROLMENT

Belval Campus /// Maison du Savoir /// 5<sup>th</sup> floor

In-person meetings only by appointment via the Affluences app.

Contact: [Student Service Portal](#)





# UNIVERSITY HOUSING

The University of Luxembourg manages halls of residence in the city of Luxembourg (8), in Esch-sur-Alzette (15), in Noertzange (1), in Mondercange (2), in Dudelange (2), in Belvaux (3) in Oberkorn (1) and in Niederkorn (1).

Please note that those student accommodations are in very high demand and cannot fulfill the whole student community's housing needs

Different types of accommodation are available in the halls of residence:

- » **Furnished single room**
  - » **TYPE 1.** common bathroom and kitchen: average surface: 15 m<sup>2</sup>
  - » **TYPE 2.** private bathroom, common kitchen: average surface: 19 m<sup>2</sup>
- » **Furnished studio apartment**
  - » **TYPE 3.** Single: average surface: 24 m<sup>2</sup>
  - » **TYPE 4.** Double (only for couple): 35 m<sup>2</sup>
- » **Furnished two-room apartment**
  - » **TYPE 5.** couples only: average surface: 44 m<sup>2</sup>

Renting a room entitles students to the following services without any extra costs:

- » utilities (electricity, gas, water, heating)
- » internet connection
- » housekeeping services for the collective areas

► **More information:** <https://www.uni.lu/life-en/accommodation/residences/>

At the end of the semester, a new application for accommodation must be made for the next semester. You can apply online as soon as you are in possession of the student ID assigned to you when you registered online. You will find your student ID in the upper right-hand corner of the registration form.

► **More information:** <https://www.uni.lu/life-en/accommodation/application/>





# ASSIGNMENT POLICY FOR UNIVERSITY OF LUXEMBOURG RESIDENCES

**Access to accommodation in a residence of the University of Luxembourg is open to the following persons:**

- » Students regularly enrolled full-time in Bachelor and Master programmes (incoming mobility, students from third countries, European students, cross-border students, etc.)
- » Regularly enrolled PhDs (self-funded or employed).

Evidence of non-compliance with the rules and/or non-payment of the monthly rent and accumulation of debt may also result in loss of eligibility.

## Limited duration of stay

The University of Luxembourg can allocate accommodation to enrolled students who follow a full-time study programme.

Although it has a stock of approximately 1000 student accommodations, the University is not able to satisfy all student requests for accommodation. In order to ensure adequate availability of accommodation for new students, the University has decided, after consultation with the student delegation, to limit the length of stay in student residences.

- » thirty-six (36) months for students enrolled in the same Bachelor degree programme,
- » twenty-four (24) months for students enrolled in the same Master's degree programme,
- » twenty-four (24) months for doctoral candidates newly enrolled at the University of Luxembourg (on/after 1 March 2022).

**The University will no longer offer rental contracts:**

- » to students who have exceeded the maximum duration of stay, students who have changed their course of study and have reached the maximum duration of stay in their original programme, to any person other than students.

If you plan to continue your studies or activities in Luxembourg, we invite you to make arrangements for alternative accommodation.

- **For more information, please consult the [webpage](#).**



## CONTACT

### Student Portal

**Technical management for halls of residence:** please open a ticket via your "guichet étudiant".

## ACCOMMODATION SERVICES

Belval Campus /// Maison du Savoir /// 5<sup>th</sup> floor

**In-person meetings only by appointment via the Affluences app**

# IT TOOLS

## IT ACCOUNT

You receive an IT account when you complete the admission process.

Your IT account provides you access to a wide range of University platforms and services, and is active for the duration of the current semester. Access is extended once you finalise the re-enrolment procedure.

Your IT account consists of a login, which is your **Student ID** (the 10-character number on the front of your student card), and a password.

## FORGOT YOUR PASSWORD?

If you experience difficulties connecting to one or several University platforms, or if you forgot your password, please go to [passwordreset.uni.lu](https://passwordreset.uni.lu).

## UNIVERSITY PLATFORMS

Your IT account provides you with access to the following University platforms:

- ▶ **University Email - [owa.uni.lu](mailto:owa.uni.lu)**  
Your IT account is associated with a University mailbox.  
Your student email address has the following format: **firstname.lastname.00X@student.uni.lu** (where X is a number from 1 to 9).
- ▶ **Guichet Etudiant (Student Portal) - [inscription.uni.lu](https://inscription.uni.lu)**  
Guichet Etudiant allows you to:
  - » enrol into courses
  - » consult your course schedule
  - » follow your study progress
  - » manage your exams
  - » update your personal information
  - » update your bank account details
  - » refill your printing budget
  - » download your transcripts of grades
  - » download your registration certificates
  - » manage your student job contracts
- ▶ **Moodle - [moodle.uni.lu](https://moodle.uni.lu)**  
Moodle is a learning platform which allows you to:
  - » interact with your teachers and fellow students
  - » access course materials
  - » submit your assignments
  - » receive course announcements
  - » be informed about the student life on campus

For issues related to Moodle, please contact the helpdesk of your faculty:

- » Faculty of Law, Economics and Finance (FDEF): Mathieu Flick - [mathieu.flick@uni.lu](mailto:mathieu.flick@uni.lu)
- » Faculty of Science, Technology and Medicine (FSTM): [fstm-moodle@uni.lu](mailto:fstm-moodle@uni.lu)
- » Faculty of Humanities, Education and Social Sciences (FHSE): Shahed Parnian - [shahed.parnian@uni.lu](mailto:shahed.parnian@uni.lu)



## WI-FI ON CAMPUS

Access to Wi-Fi is available in all University buildings. Detailed instructions on how to connect are available on the Student Service Portal at [service.uni.lu/ssp](https://service.uni.lu/ssp).

## PRINTING AND SCANNING

Printers are located across all University buildings, allowing you to print, scan and make copies of your documents. The printers can be accessed with your IT account.

At the beginning of every semester each student receives EUR 12,50 on their printing budget. You can refill your printing budget via Guichet Etudiant.

## UNIVERSITY COMPUTERS

Your IT account provides you access to workstations with computers and rental laptops in the Luxembourg Learning Centre (LLC) on Belval campus.

## IT HELPDESK FOR STUDENTS

For any IT-related issues, please contact the IT Helpdesk for Students.

### Walk-in service:

- » Belval Campus: Maison du Savoir, 3<sup>rd</sup> floor (in front of lecture hall 3.520) Monday to Friday, 11.00 to 15.00
- » Kirchberg Campus: Bâtiment Central, ground floor, Monday to Friday, 11.00 to 15.00.

**Online support:** report your issues and consult our knowledge base via the Student Service Portal: [service.uni.lu/ssp](https://service.uni.lu/ssp).



# STUDENT SERVICES

Starting university is an exciting experience, offering a wealth of opportunities as well as some challenges. Alongside your studies, you will be managing day-to-day life, which may include managing your money, working, settling into a new country, relationships, friendships and new responsibilities.

As a student at the University of Luxembourg, we want you to get the most out of everything that life here has to offer. Student Services offer practical and professional advice and guidance to support you before, during and after your time at University of Luxembourg. The services complement the support provided within your academic faculty.

Student Services consists of 3 teams that support our students to settle and succeed at the University.

- » Office of Student Life
- » Inclusion team
- » Mental Health & Wellbeing team

## Our services include:

- » supporting and developing student life and participation
- » counselling and mental health service
- » disability and learning support
- » financial support
- » international student support
- » support for students with a refugee background



**Joanna West**

- » Team leader Student Services
- » [joanna.west@uni.lu](mailto:joanna.west@uni.lu)

## INCLUSION SERVICE

The University is committed to creating an environment where diversity is celebrated. By recognising and valuing the multitude of educational benefits coming from diversity and inclusion the University acknowledges that differences in backgrounds and experiences are a strength for our international, multilingual and interdisciplinary University.

The Inclusion Office is there to support you.

The Inclusion Office offers support and guidance to students with disabilities or specific learning difficulties, students with financial difficulties, additional learning support as well as specialised support for refugee and international students during their studies.

We are available Monday to Friday from 9:00h to 17:00h and we offer appointments online, by telephone, or in-person at Kirchberg or Belval campus.

You can book an appointment directly on our secure platform [KaraConnect](#).

- » **Appointment:** [KaraConnect](#)



## COUNSELLING AND MENTAL HEALTH SERVICE

Being at university is an important and exciting time but it can also be a time of unexpected challenges.

Our counselling and mental health service, composed of experienced psychologists, is very warm and welcoming.

We understand some of the difficulties our students can face and you can be sure we will listen to you and make you feel comfortable when you come to see us.

The team is available Monday to Friday from 9:00h to 17:00h and we offer appointments online, by telephone, or in-person at Kirchberg or Belval campus.

Appointments can be booked online via the [KaraConnect platform](#).

The service is free and confidential.

» **Appointment:** [KaraConnect](#)

## REASONABLE ADJUSTMENTS

The Inclusion Office and the Committee for Reasonable Adjustments are here to offer advice to staff, students and visitors and to promote a culture of inclusivity across the University.

Inclusion Specialists offer a wide range of advice and support to students with physical and mental health disabilities, specific learning difficulties and other conditions. We work with students to ensure support is in place ensuring independent and effective learning.

The Committee and Inclusion team can arrange academic support and adjustments if you have a long-term health condition that may impact on your ability to study.

### **This may include:**

- » a visual impairment
- » a hearing impairment
- » a long standing illness or health condition
- » a mental health condition
- » an autism spectrum condition
- » a specific learning difficulty such as dyslexia, dyspraxia, or attention deficit hyperactivity disorder physical or mobility difficulties

Please see [Reasonable Adjustments Guide](#) for more information.

» **Web:** <https://www.uni.lu/en/reasonable-adjustments/>

» **Contact:** [contact.car@uni.lu](mailto:contact.car@uni.lu)

## UMATTER

At the University of Luxembourg, we believe achievement and success go hand-in-hand with happy, healthy and confident students and staff members. The goal of uMatter is to support our campus community by providing practical information and guidance to help everyone on campus achieve their best possible mental health and wellbeing. Topics include mental health, financial support, bullying and harassment, self-help resources, student jobs.

» **Web:** <https://www.uni.lu/life-en/>

» **Appointment:** [KaraConnect](#)

## OFFICE OF STUDENT LIFE

The Office of Student Life is dedicated to helping students experience campus and daily life in Luxembourg at its fullest. It promotes and encourages student engagement and social activities both on and off campus in collaboration with student associations and the student delegation.

The Office of Student Life helps you stay up-to-date about the activities on campus and helps you settling in and make new friends at the university. The team organises campus sport, campus art and campus wellbeing activities (see page 23) as well as our community engagement certificate and buddy programme.

All of our programmes are designed to help you meet new people and feel connected on campus and to Luxembourg.

- » Veerle Waterplas
- » Ramona Ventimiglia

### Student Assistants

- » Sofia Miller
- » Farah Jemal
- » Ricardo Tavares
- » **Web:** [studentlife.uni.lu](http://studentlife.uni.lu) // **Contact:** [StudentLife@uni.lu](mailto:StudentLife@uni.lu)
- » **Facebook:** [www.facebook.com/OfficeofStudentLife](https://www.facebook.com/OfficeofStudentLife)
- » **Insta Handle:** <https://www.instagram.com/osl.uni.lu/>
- » **Add Student Participation Calendar:** <https://studentparticipation.uni.lu/>

## STUDENT DELEGATION

The Student Delegation plays a central and important role at the University of Luxembourg in representing students. The role of the Student Delegation is to create positive impact and change within the University to benefit our students. The Student Delegation contributes to the quality of campus life for students, community engagement, learning resources as well as ensuring the student's voice is heard, especially when key decisions are being made by the University that may impact students.

### The current Student Delegation is composed of

- » Jinyuan Wang - Doctoral researcher, Department of Engineering (DoE)
- » Max Bintener - Master in European Banking and Financial Law (FDEF)
- » Joana Patricia Pereira Cardoso - Master in European Business Law (FDEF)
- » Aswathy Kokkottil Sudevan - Master in Information and Computer Sciences (FSTM)
- » Leonid Gnutow - Bachelor in Mathematics (FSTM)
- » Ulisse Saverio Bassi - Master in European Governance (FHSE)
- » Tuomas Samuli Riikonen - Master in Modern and Contemporary European Philosophy (FHSE)
- » Jacqueline-Irene Ndombo Epse Roche - Master in Legislative Studies (FHSE)

- » **Web:** [www.uni.lu/en/about/governance/student-delegation/](http://www.uni.lu/en/about/governance/student-delegation/)
- » **Contact:** [student.delegation@uni.lu](mailto:student.delegation@uni.lu)



# STUDENT ASSOCIATIONS AND CLUBS

If you have an interest or hobby or simply want to try something new, we offer a variety of opportunities for you to get involved in campus life, make new friends and have fun.

The Office of Student Life can provide some financial and logistical support to help your activities and events run smoothly as well as help you to get your own student association up and running.

Currently, we are proud to have 15 recognised associations, 21 recognised student clubs and 5 partners.

## Student Associations:

ASA	Architecture Students Association
CCSA	Conscious and Cultural Student Association
CSA	Chinese Students' Association
DSAIL	Doctoral Students Association in Luxembourg
ELSA-Lux	European Law Student Association, Luxembourg
ESN-Lux	Erasmus Student Network Luxembourg
FPL	Fachschaft Psychologie Luxembourg
GSA	Green Student Association
Historic UL	History Students Association at the University of Luxembourg
ISAL	Indian Student Association Luxembourg
ISA	Iranian Students' Association
RSG-Lux	International Society for Computational Biology's Regional Student Group Luxembourg
SAUL	Student Association for University campus Life
Uni.lu LGBT+	Uni.lu LGBT+ Students' Association
ULVB	University of Luxembourg Volleyball Club

## Student Clubs:

African Culture Club  
 Amnesty International Luxembourg University Student Club  
 BelvalExpress Theater  
 BitDance  
 Cafeína – Club Literario  
 Cameroonian Students Club (CSC)  
 Chess club  
 Comedy Club Uni.lu (CCUL)  
 Letz Sway  
 Logik  
 Luxembourg Competitive Programming Club (LCPC)  
 Luxembourg Open-Source Club (LOSC)  
 LuxInDancers  
 Nigerian Student Club (NSC)  
 Poetry at the University of Luxembourg – Social Exchange (PULSE)  
 Roller Skates Club at Uni.lu (RoSk UL)  
 Roux, The Student Magazine  
 Ukrainian Student Club (USC)  
 Uni.lu Arabic Club  
 Uni.lu Bike Club  
 UNIVERSEH Uni.lu Ambassadors  
 Wealth Management Investment Club (WMIC)

## Student Partners:

Association Nationale des Étudiants en Sciences Économiques et Commerciales (ANESEC)  
 Association Nationale des Etudiants Luxembourgeois en Droit (ANELD)  
 Engineers Without Borders Luxembourg – EWB Lux  
 Lëtzebuerger Guiden a Scouten - Group Skodowska – Curie  
 Minett UNESCO Biosphere – BeYouthSphere University Club

► **More information:** <https://www.uni.lu/life-en/social-life/student-associations-clubs/>

## Community Engagement Certificate

Are you volunteering your time during your studies?

With the "Community Engagement Certificate", we would like to recognise and value your work as volunteers during your time as students at our University.

Whether you are engaged in a student association, as a student representative, for an a.s.b.l. or NGO: have a look at our webpage to find out more!

► **More information:** <https://www.uni.lu/life-en/social-life/community-engagement-certificate/>

# CAMPUS LIFE

## CAMPUS ART

Campus Art invites you to discover your own creativity, to escape your normal daily life and to get back to your roots. The art workshops are FREE and open to the entire University community – staff and students.

- » Web: [www.uni.lu/life-en/classes-workshops/](http://www.uni.lu/life-en/classes-workshops/)
- » Contact: [campus.art@uni.lu](mailto:campus.art@uni.lu)



## CAMPUS SPORT

Campus Sport is our recreational programme offering 30+ classes every week to ensure there is something for everyone. All classes are FREE of costs for the entire University community.

- » Web: [www.uni.lu/life-en/classes-workshops/](http://www.uni.lu/life-en/classes-workshops/)
- » Contact: [campus.sport@uni.lu](mailto:campus.sport@uni.lu)



## CAMPUS WELL-BEING

We all need a break sometimes: we hope that the activities offered in our Well-Being programme will give you the opportunity to treat yourself with a well-deserved moment for you. This programme is FREE of costs for the entire University community

- » Web: [www.uni.lu/life-en/classes-workshops/](http://www.uni.lu/life-en/classes-workshops/)
- » Contact: [campus.well-being@uni.lu](mailto:campus.well-being@uni.lu)





## ESPACE CULTURES

Espace Cultures runs and coordinates cultural and intercultural events and contributes to University life by:

- » promoting and improving the quality of life on campus as well as connecting with the local cultural institutions and society;
- » broadening horizons and fostering collaboration among the members of the University community (students, doctorates, administration, professors, researchers);
- » proposing and supporting a diversified and inclusive artistic and cultural program, in collaboration with students and associations;
- » Initiating and promoting original and innovative cultural projects;
- » Integrating culture as a part of education and (social) life, a means of emancipation, creating empowerment and memories.

*"The true purpose of art is not to create beautiful objects. It's a method of understanding, a way of penetrating the world and finding one's place in it."*

Paul Auster, in *Moon Palace*

► More information: [www.wen.uni.lu/espace\\_cultures](http://www.wen.uni.lu/espace_cultures)

» Contact: [espace.cultures@uni.lu](mailto:espace.cultures@uni.lu)

» (+352) 46 66 44 6462

» [Facebook](#)

### Anouk Wies

» Strategic Advisor Cultural Affairs

### Karin Langumier

» Administrative assistant

### Bianca Pirrelli

» Student Assistant



## CULTURAL ACTIVITIES

- » **Open Stage** seeks to motivate talent and students' and staff's participation on and off campus. With the collaboration of local cafés or bars, this project offers an open platform to share and celebrate talent.
- » **Inspirational talks and workshops** will be organised to inspire new views and personal growth. These events welcome anyone willing to hear about professional and personal experiences and challenges, as well as bringing out imagination and creativity in order to open up new possibilities.
- » **Discover and connect** is an activity involving local culture and strengthening the collaboration with national institutions. Philharmonie Luxembourg, Rockhal and Stater Muséeën are some of the cultural partners engaging in this project. Furthermore, students and staff will have the chance to join concerts and events offered by some of these institutions thanks to limited free tickets.
- » **Innovation – Art & Research** aspires to connect the scientific and artistic spheres, by supporting interdisciplinary activities and exchange of ideas.
- » **Graffiti – Campus Radio by Radio ARA** is the community dedicated to young people in Luxembourg, age 12-26, who wish to create their own radio program. These projects will be broadcasted by Radio ARA, who aims at bringing together all the citizens that live in the country, by broadcasting its program in more than 10 different languages.
- » **University Choir** is a blend of energetic voices sharing harmonies, blossoming into a group notable for its willingness to perform various arrangements in a wide range of musical genres and for inspiring the Luxembourg community. The choir is open to everybody.

## STUDENTS (AND STAFF) INITIATIVES

Initiatives created by students for students. Besides supporting student cultural groups or clubs, Espace Cultures can also provide some financial and logistical help to support specific activities and events.

- » **UniJam** is an open project for musicians and passionate people of all kind. Anyone who wishes to join other musicians or singers in a fun jam session can benefit from free rehearsals during lunch time. Any style is welcome!

**For further information:** [jasmin.sinha@uni.lu](mailto:jasmin.sinha@uni.lu) or [www.facebook.com/uni.lu.jam](https://www.facebook.com/uni.lu.jam)

- » **BelvalExpress** is a free space where artistic expression and personal development of students are encouraged. This project aims at strengthening connections between students and promoting their creative exchange, sharing their work in the form of a final representation with the university community.

**For further information:** [belvalexpresstheater@gmail.com](mailto:belvalexpresstheater@gmail.com) or [instagram/belvalexpress\\_theater](https://www.instagram.com/belvalexpress_theater)

## SEE ALSO

- » **Luxembourg Culture news:** [www.echo.lu](http://www.echo.lu) or [culture.lu](http://culture.lu)

## Cultural engagement

If you have a cultural project or want some artistic advice, you can give us a call or drop us a line to get on with the next steps to share your practise or organise an event for the University community and beyond. We are also looking for volunteers to help us prepare several events during the year. So, don't be shy to contact us.



**ESPACE CULTURES | CELL FOR CULTURAL AFFAIRS**  
Belval Campus /// Maison du Savoir /// 7<sup>th</sup> floor

# EMPLOYABILITY

## DISCOVERING THE CAREER CENTRE

The Career Centre offers a variety of resources to assist you in successfully managing your career and navigating your job search. We work with you to identify your aspirations, strengths, potential, talents, passions.

### Here is what your Career Centre can do for you:

- » Teach career strategies, skills and techniques
- » Support you in the vocational and professional exploration (tests online)
- » Review your CV, your cover letter and train with you for tough job interviews
- » Inform you of career options and job market trends
- » Show you how the platform of the Career Centre [uni-lu.jobteaser.com](http://uni-lu.jobteaser.com) works
- » Make connections directly to employers
- » Provide you with a variety of workshops split in 3 modules:
  1. Explore career strategies and techniques: how to write a good CV, a cover letter, preparing for a job interview etc.
  2. Boost your social skills: how to make a good impression at your first job, dealing with stress, public speaking etc.
  3. Improve your digital skills: LinkedIn, Facebook, the best social media to look for a job, e-reputation: managing your online image, Excel Advanced, PowerPoint etc.
- » Invite you to the Career fair "Unicareers.lu" [www.unicareers.lu](http://www.unicareers.lu) that will take place on Friday, 29 September 2023 at Luxexpo The Box from 09.30 to 17.00, with more than 150 participating companies.
- » If you are looking for a permanent contract, an internship or a student job, you can already visit our website [uni-lu.jobteaser.com](http://uni-lu.jobteaser.com). There are hundreds of opportunities in Luxembourg online. Upload your CV to the platform to increase your visibility.



**Romain Raux**

» Project Manager Career Centre  
 » [romain.raux@uni.lu](mailto:romain.raux@uni.lu)



### CAREER CENTRE

Belval Campus /// Maison du Savoir /// 5<sup>th</sup> floor

Monday - Friday: 9.00 - 17.00

(appointments preferably on request: [careercentre@uni.lu](mailto:careercentre@uni.lu))



# ENTREPRENEURSHIP

## UNIVERSITY OF LUXEMBOURG INCUBATOR AND ENTREPRENEURSHIP PROGRAMME

### Your place to...

#### ... acquire essential skills to highlight your profile

The university curriculum you have chosen will provide you with the qualification to work in specific occupational areas. However, as competition is strong on today's job market, adding qualifications to your profile will bring you competitive advantages.

This is one of the reasons why the University of Luxembourg created its Entrepreneurship Programme. This Programme gives students across all faculties, regardless of their level of studies (Bachelor and Master students, doctoral candidates, post-docs), the possibility to participate in initiatives that train skills essential to be successful in their future working life while discovering entrepreneurship as a career path. Taking part in courses like Ideation Camp or My Big Idea competition can get you ready to build a business from ground up.

#### ... discover entrepreneurship as a career path

If you decide to create your own company, the University of Luxembourg Incubator can offer you a broad range of services to help you in developing your startup. Luxembourg is a great environment to succeed with your own venture as the country offers a dense support infrastructure for entrepreneurs in the heart of Europe.

To allow you getting a good impression of what it takes to run your own business, the team invites entrepreneurs from Luxembourg and abroad to share their story and to provide advice to those who want to follow the same path. You will have the opportunity to learn from the best while building a valuable business network at the same time.





### ... get support with turning your entrepreneurial vision into reality

To be incubated at the University of Luxembourg means having your own offices on Belval and benefitting from a rich infrastructure. You will get access to a community of experts that help you take the necessary steps from registering your company in Luxembourg to engaging with customers and finding funds. Moreover, you are eligible for the Incubator's accelerator as well as its mentoring service that offers tailor-made support to ambitious startups by high-profile experts from the Luxembourgish startup ecosystem and beyond.

Get in touch with the Incubator and Entrepreneurship Programme team and ask for a meeting to discuss your startup project or to be included into the distribution list not to miss any opportunities.

» **Contact:** [incubator@uni.lu](mailto:incubator@uni.lu)



**Siva Bactavatchalou**

» Manager - Entrepreneurship Programme  
» [sivakumar.bactavatchalou@uni.lu](mailto:sivakumar.bactavatchalou@uni.lu)



**Pranjul Shah**

» Manager - Incubator  
» [pranjul.shah@uni.lu](mailto:pranjul.shah@uni.lu)



**THE UNIVERSITY OF LUXEMBOURG INCUBATOR**  
Belval Campus /// 6a, avenue des Hauts-Fourneaux  
More information: [incubator.uni.lu](http://incubator.uni.lu)



# SUSTAINABILITY

## LIVING SUSTAINABILITY ON CAMPUS

The University's sustainability team aims at further integrating sustainable development in the institution's activities and operations.

The University has identified six priority areas for the development of its operational sustainability (operations, functioning and campuses), constituting a compass for the development of activities and projects.



## Raise awareness on sustainability!

We want to raise awareness of sustainable development issues within the University community.

**We offer a range of tools to get more information:**

- » **The Sustainability LunchTalk series** are short, interactive meetings. They help you understand and prepare for future transformations. We organise them for you, so don't hesitate to take part and ask the speakers questions during the Q&A sessions. Check your mailbox for the invitations.
- » The **Sustainability Letter** gives an overview of the University's sustainable development projects and actions through articles and interviews.
- » Various learning tools are available. Events are co-organised with SEVE. If you would like to take part in a Climate Fresk or "2 tonnes" workshop, get together with other students and **let us know**.

## Sustainability projects on Campus

We don't just raise awareness; we also take actions. We want to build bridges and launch joint projects with researchers and students to integrate sustainability on campus.

Over the course of the year, we may offer a number of student jobs. We launch projects in accordance with our plans, but if you have a sustainability project or want some advice, you can call us or drop us a line to get on with the next steps. Waste management, sharing or repairing stuff, experimenting with permaculture ...

Whether you work with us to develop your idea, or we take it on ourselves, we are always keen to hear your ideas.

In addition, we're part of various professional networks and associations linked to sustainability. If you'd like to get in touch with local or national players, we'd be delighted to help.

**The campus is yours, and we want to help you become part of its transformation. So don't be shy.**



**Laurent Betry**

» Chief Sustainability officer



**Matthieu Gillieron**

» Project Manager Sustainability



### SUSTAINABILITY TEAM

Belval Campus /// Maison du Savoir /// 17<sup>th</sup> floor

Appointments on request: [UniLu.Sustainability@uni.lu](mailto:UniLu.Sustainability@uni.lu)

# STUDENT MOBILITY

The University of Luxembourg subscribes to the principle of international student mobility, therefore Bachelor students at the University of Luxembourg spend a mandatory mobility semester abroad. The Service in charge of student mobility is the Bureau des Relations Internationales (BRI).

► **More information:** [www.uni.lu/international](http://www.uni.lu/international)

## TYPES OF MOBILITY

### Erasmus+

Erasmus + is funded by the European Union and enables students enrolled at the University of Luxembourg to spend a semester abroad at one of the University of Luxembourg's partner universities within Europe.

The number of Erasmus+ places is limited for each academic year, each study programme and each partner university: [unilux.moveon4.de](http://unilux.moveon4.de)

### Global Exchange Programme

The Global Exchange Programme is the University of Luxembourg's excellence programme that allows students to study for one semester outside of Europe.

The University of Luxembourg has signed student exchange agreements with universities from all over the world:

► [unilux.moveon4.de](http://unilux.moveon4.de)

### Free Mover

This type of mobility is offered to students who did not obtain a place with the Erasmus+ or Global Exchange Programme. This status enables you to spend a mobility semester at a non-partner university of your study programme. All necessary steps required to submit your application and organise your mobility semester will have to be done by yourself. This requires great autonomy and much motivation.

## INFORMATION SESSIONS

You can meet the staff in charge of mobility during the Welcome Week (21st September at Maison du Savoir, 10am-4pm). We invite you to ask us all questions you may have on your future mobility project !

Compulsory information sessions for Bachelor students. We recommend to Master students who would like to do a mobility semester to follow these sessions as well.

► **Find out more:** [www.en.uni.lu/international/mobilite](http://www.en.uni.lu/international/mobilite)

## SELECTION PROCESS

### Erasmus+

#### Bachelor

A call for application is sent out each year in March to apply for the summer or winter semester of the following academic year. You will receive the link to an online application form where you can select up to three partner universities of your choice.

Your course director will select applicants according to academic criteria (number of credits obtained and average grade).

#### Master

After your course director has validated your mobility project, contact [seve.mobility@uni.lu](mailto:seve.mobility@uni.lu) before the end of March to submit your Erasmus+ stay wishes.

## Global Exchange Programme

### Bachelor and Master

Each year in Autumn, a call for application is sent out for the next academic year. You will receive the link to an online application form where you can select up to three partner universities of your choice.

Places for the Global Exchange Programme are very limited; selection is based on your application file and a personal interview.

## Free Mover

No selection takes place. You need to inform the mobility office about your mobility project by the end of April for departures during the winter semester and by the end of October for departures during the summer semester.

## FUNDING

Students can benefit from an Erasmus+ grant or a mobility fund, depending on the type of mobility semester undertaken.

Should you be eligible, you will automatically receive financial aid from the University of Luxembourg, no formal request is needed. Mobility semesters within the proximity including Nancy, Metz, Longwy, Trier, Saarbrücken, Birkenfeld, Arlon and Libramont are not funded.

The amount of the grant may vary depending on your destination. Financial aid may be combined with a grant from the Centre de documentation et d'information sur l'enseignement supérieur ([cedies.public.lu](http://cedies.public.lu)). These requests are not handled by the University of Luxembourg.

## EXEMPTION

An exemption from the mobility semester may be granted under certain conditions. Exemptions are not automatically allocated. You will need to submit a formal request to the contact person at your faculty.

## CONTACT

**Applications, mobility contracts and grants for outgoing students**

► Global Exchange Programme: [ramona.ventimiglia@uni.lu](mailto:ramona.ventimiglia@uni.lu)



**BUREAU DES RELATIONS INTERNATIONALES - MOBILITÉ**

Belval Campus /// Maison du Savoir /// 5<sup>th</sup> floor

[bri.outgoing@uni.lu](mailto:bri.outgoing@uni.lu) /// [www.uni.lu/international/mobility](http://www.uni.lu/international/mobility)



Academic matters such as learning agreements, transcripts of records and mobility exemptions

## Faculty of Science, Technology and Medicine

**Elisabeth Alves**

» [elisabeth.alves@uni.lu](mailto:elisabeth.alves@uni.lu)

» Belval Campus /// Maison du Savoir /// 6<sup>th</sup> floor

## Faculty of Law, Economics and Finance

**Stephanie Anderson**

» [stephanie.anderson@uni.lu](mailto:stephanie.anderson@uni.lu)

» Belval Campus /// Maison du Savoir /// 6<sup>th</sup> floor

» Kirchberg Campus

## Faculty of Humanities, Education and Social Sciences

**Nathalie Charpentier**

» [nathalie.charpentier@uni.lu](mailto:nathalie.charpentier@uni.lu)

» Belval Campus /// Maison du Savoir /// 6<sup>th</sup> floor



# STUDENT MOBILITY

## IN THE GREATER REGION

The University of Luxembourg, Saarland University, Trier University, the University of Lorraine, the University of Liège, the University of Kaiserslautern and htw saar (as associated partner) form the unique confederation of the **University of the Greater Region**, which offers students a multitude of advantages.

► [www.uni-gr.eu/en](http://www.uni-gr.eu/en)

## ATTENDING CLASSES

As a student at the University of Luxembourg, you have the opportunity to enrol in courses for free at the universities in the neighbouring regions and to take exams (conditions may apply). A large number of courses are open to you at the partner universities. UniGR student status also gives you access to language courses under the same conditions that apply to regular students at the partner universities.

► [www.uni-gr.eu/en/unigr-student](http://www.uni-gr.eu/en/unigr-student)

## LIBRARIES AND CANTEENS

You enjoy privileged access to our partner universities' libraries, canteens and other student services, even if you are not enrolled as a student there.

► [www.uni-gr.eu/en/libraries](http://www.uni-gr.eu/en/libraries)

► [www.uni-gr.eu/en/canteens](http://www.uni-gr.eu/en/canteens)

## MOBILITY FUND

If you travel to one of the partner universities to attend a lecture, use research equipment, visit the library or meet a professor, you can request a refund of your travel expenses.

► [www.uni-gr.eu/en/mobility-funds/luxembourg](http://www.uni-gr.eu/en/mobility-funds/luxembourg)

### Lydia Bier

» [lydia.bier@uni.lu](mailto:lydia.bier@uni.lu)

» (+352) 46 66 44 9676



## INTERNATIONAL RELATIONS OFFICE - UNIGR

Maison du Savoir /// 7<sup>th</sup> floor

L-4365 Esch-sur-Alzette

[www.uni-gr.eu](http://www.uni-gr.eu) /// [unigr-info@uni.lu](mailto:unigr-info@uni.lu)

# ADDITIONAL SERVICES

## ON BELVAL CAMPUS

### UNIVERSITY OF LUXEMBOURG COMPETENCE CENTRE (ULCC)

The University of Luxembourg Competence Centre enhances knowledge transmission between the academic and the business world via continuing education and lifelong training. Its mission is to support the economic, social and cultural development as well as full employment. Via partnerships with public and private institutions and regular interactions with the professional world, the ULCC is able to

- » develop certificates and training programmes in collaboration with teachers and researchers of the University of Luxembourg and experts coming from various sectors
- » organise MOOCs and large-scale trainings for students of the University of Luxembourg and professionals
- » work on projects and studies related to the analysis and the development of competencies and training schemes

The trainings are aimed at private individuals, employees, job seekers and liberal professionals. The ULCC is also open to requests for tailor-made training programmes for companies whose ambition it is to help their employees develop their competencies.

The ULCC builds upon a solid experience in educational engineering and learning design, providing its learners with state-of-the-art quality teaching and access to new technologies and methodologies using modern learning management systems.

The learners and their needs are at the heart of the ULCC's educational approach it's philosophy is to unlock knowledge and to never stop learning!

The ULCC is particularly present in the following areas:

- » Healthcare
- » Law
- » Finance
- » ITC & Computing
- » Digital Learning

The ULCC also manages two bachelors addressed mainly to students coming from a BTS course.



#### ULCC

Maison du Savoir /// 2, avenue de l'Université  
L-4365 Esch-sur-Alzette

+352 26 15 92 17 /// [competence.lu](http://competence.lu) /// [info@competence.lu](mailto:info@competence.lu)

## LUXEMBOURG LEARNING CENTRE (LLC)



A true collaborative and knowledge transfer space, the Luxembourg Learning Centre (LLC) is situated at the heart of the Belval Campus. Open to everyone and spread over five levels and 10.000 m<sup>2</sup>, the LLC offers numerous innovative digital work tools as well as a range of various workspaces. As a student, you can borrow books, access online resources or borrow a laptop. The multilingual paper and digital collections cover all of the disciplines taught at the University of Luxembourg.

All new Bachelor and Master students and doctoral candidates are invited to register at the LLC at the start of the semester to fully benefit from all of our services.

The librarians will be pleased to welcome you and be your partner for success all along your studies. Feel free to contact them for any request, whether for information or assistance in your research via the 'Book a Librarian' service.

► For more information: [library.uni.lu](https://library.uni.lu)

► Contact: [askalibrarian@uni.lu](mailto:askalibrarian@uni.lu)



# EUROPE DIRECT UNIVERSITY OF LUXEMBOURG (EDIC)

Following its participation in the European Commission call for proposals in 2017, the University of Luxembourg was selected as a partner to run a Europe Direct Information Centre (EDIC) for the period 2018-2020.

The agreement establishing EDIC University of Luxembourg was signed on 28 March 2019 by Prof. Dr Stéphane Pallage, Rector of the University, and Yuriko Backes, Head of the European Commission Representation in Luxembourg.

This first project having been a success, a second one followed in May 2021. The agreement for establishing Europe Direct University of Luxembourg for the period 2021-2025 was signed by Prof. Dr Stéphane Pallage, Rector of the University, and Stephan Koppelberg, Acting Head of the European Commission Representation in Luxembourg.

Europe Direct University of Luxembourg is geared towards a broad audience, with the aim of informing students, researchers, teachers and the general public about issues related to the European Union's history and current affairs, as well as reflecting on potential future challenges. It organises a number of lectures, seminars, discussions and exhibitions, and offers a wide range of information about the history of European integration, the EU institutions and the workings and policies of a united Europe. Europe Direct University of Luxembourg maximises the potential of its location at the heart of the Greater Region, in one of the EU's permanent capitals.

It makes a major contribution to citizen education, especially among young people, raising awareness about the European Union's policies and helping develop teaching and research on European integration in Luxembourg.

Based in the Luxembourg Learning Centre (LLC) on Belval Campus, Europe Direct University of Luxembourg is coordinated by the Luxembourg Centre for Contemporary and Digital History (C2DH) – the University's third interdisciplinary research centre, which focuses on high-quality research, analysis and public dissemination in the field of contemporary Luxembourgish and European history. Europe Direct University of Luxembourg is managed by Dr Elena Danescu, a Research Scientist at the C2DH and Sonia Golini is on hand to answer any queries at the Europe Direct University of Luxembourg desk.

► To find out more about EDIC: [website](#)

## EDIC on social networks:

Facebook: [@EDICUniversityofLuxembourg](#) /// Twitter: [@EDIC\\_uni\\_lu](#) /// Instagram: [@edic\\_uni\\_lu](#)

University of Luxembourg  
Belval Campus  
Luxembourg Learning Centre  
7, Ënnert den Héichiewen  
L-4362 Esch-sur-Alzette

### Opening hours:

Monday to Friday from 08.00 - 22.00  
Saturday from 08.00 - 17.00

### Personal support:

Monday to Friday from 09.00 - 13.00

E-mail: [Europe-direct-university@uni.lu](mailto:Europe-direct-university@uni.lu)

Phone: (+352) 621 436 299

Website



**Dr. Elena Danescu**

» Research Scientist / EDIC Manager  
» [elena.danescu@uni.lu](mailto:elena.danescu@uni.lu)



**EUROPE DIRECT**  
University of Luxembourg

## UNIVERSITY OF LUXEMBOURG LANGUAGE CENTRE

The University of Luxembourg Language Centre offers French, German and English courses for academic and professional purposes. It also provides other ways of improving language skills: e-learning platform, tandem partnership, "language games nights", "café grammatical", conversation workshops etc.

### Academic and professional courses

Some courses are integrated into the Bachelor or Master programmes or into the "Transferable Skills Courses" programme for PhD students. Some others are open to everyone. ECTS are allocated for these courses. No registration fees required.

### General language courses

French, German, Italian and Portuguese courses for beginners (A1 level) are offered and are integrated into some study programmes. ECTS are allocated for these courses. No registration fees required.

► For more information: [languagecentre.uni.lu](https://languagecentre.uni.lu) /// [languagecentre@uni.lu](mailto:languagecentre@uni.lu) /// (+352) 46 66 44 9269

## Institut national des langues

The Institut national des langues (INL) offers general language classes in French, German, English and Luxembourgish in Belval, Luxembourg-City and Mersch.

### Courses

- » **Belval: English, French, German, Luxembourgish, Spanish**
- » **Luxembourg-City: Chinese, English, French, German, Italian, Luxembourgish, Portuguese**
- » **Mersch: English, French, German, Luxembourgish, Spanish**

The language levels vary according to the selected course. Different options are available: morning courses, lunchtime courses or night courses.

### Fees

- » **The INL pricing schedule applies for all language courses and payment should be completed directly with the INL**
- » **Partial reimbursement of the registration fee by the University for French, German, English or Luxembourgish courses only**

## CONFUCIUS INSTITUTE

The Confucius Institute at the University of Luxembourg offers Chinese language and cultural courses. General Chinese (Mandarin) courses are available on Belval and Kirchberg Campuses at all levels, as well as Chinese calligraphy and Tai Chi courses.

These courses are free for all students and ECTS are allocated for language courses.

The Confucius Institute also offers scholarship programmes (summer camps) and the possibility to take the HSK exam (international standardised test of Chinese language proficiency).

To develop your knowledge about literature, arts, philosophy, history, geography, economics, medicine and even cuisine, more than 5,000 books, magazines, newspapers and films about China, in English, French, German and Chinese, are accessible at the Confucius Institute Multimedia Centre based in the Luxembourg Learning Centre. This makes it the leading and largest library and multimedia centre in Luxembourg for resources about China.

► **Information and registration:** [confucius-institute.uni.lu](http://confucius-institute.uni.lu) /// [confucius@uni.lu](mailto:confucius@uni.lu) /// (+352) 46 66 44 4964

## UNIVERSITY RESTAURANTS

The restaurants are open from Monday to Friday:

### Limpertsberg Campus

#### Restaurant Um Weier:

Sale of cafeteria products from 7.30-14.30 /// Meals from 11.20-14.00

### Belval Campus

#### Food House (next to the Maison du Savoir):

Sale of cafeteria products 7.30-16.30 /// Meals from 11.30-14.00

#### Food Café (Maison du Savoir - 1st floor):

Sale of cafeteria products 7.30-16.30 /// Meals from 11.30-14.00

#### Food Lab (Maison des Sciences Humaines - ground floor):

Sale of cafeteria products 7.30-16.30 /// Meals from 11.30-14.00

#### Food Zone (Maison de l'Innovation - ground floor):

Sale of cafeteria products 7.30-16.30 /// Meals from 11.30-14.00

### Kirchberg campus

#### Restaurant Altius (on the ground floor of the main building, D building, at 6, rue Richard Koudenhove-Kalergi, L-1359 Luxembourg-Kirchberg)

Cafeteria and takeaway food: 7.30 - 14.30 /// Meals: 11.30 - 14.00

#### Brasserie John's (29, avenue J.F. Kennedy, L-1855 Luxembourg)

Cafeteria and takeaway food: 7.30 - 14.30 /// Meals: 11.30 - 14.00

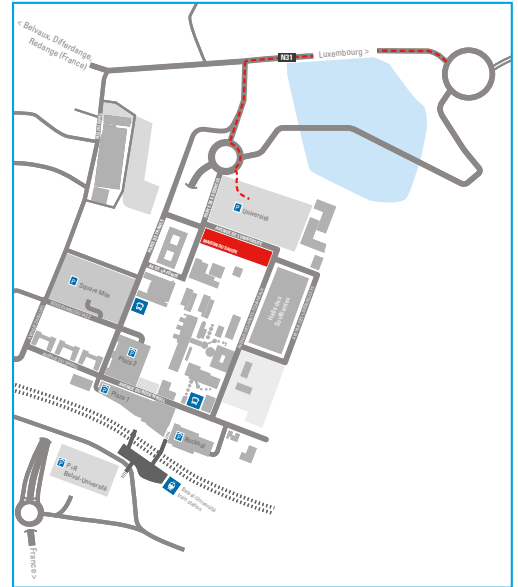
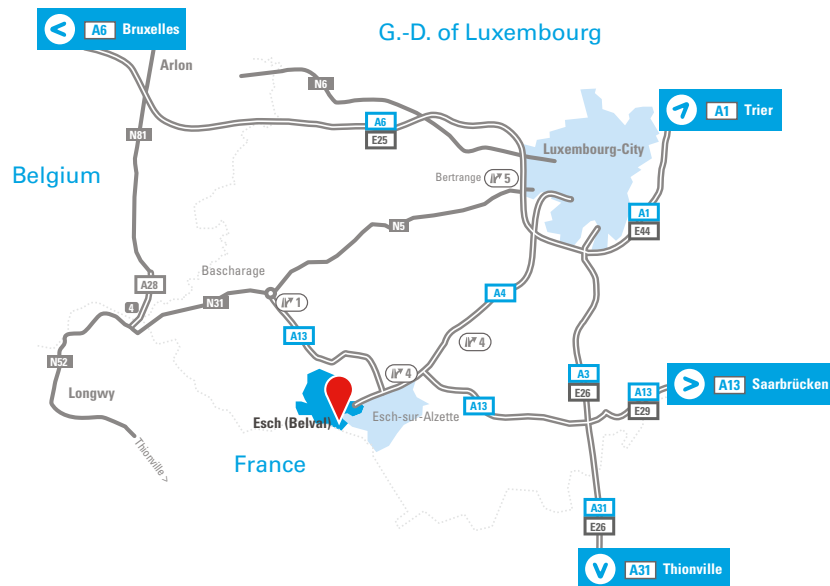
With your student card, you get special rates.

► **More information:** [portal.education.lu/restopolis/MENUS/TARIFS](http://portal.education.lu/restopolis/MENUS/TARIFS)



# BELVAL CAMPUS

## MAP



- » Faculty of Science, Technology and Medicine (FSTM)
  - » Faculty of Humanities, Education and Social Sciences (FHSE)
  - » Faculty of Law, Economics and Finance (FDEF)
  - » Interdisciplinary Centre for Security, Reliability and Trust (SnT)
  - » Luxembourg Centre for Systems Biomedicine (LCSB)
  - » Luxembourg Centre for Contemporary and Digital History (C<sup>2</sup>DH)
- Belval Campus /// 2, avenue de l'Université /// L-4365 Esch-sur-Alzette





## POINTS OF INTEREST



### Maison du Savoir

**Administration centrale, Salles de cours**

2, avenue de l'Université /// L-4365 Esch-sur-Alzette  
(+352) 46 66 44 4020



### Maison des Sciences Humaines

- » Faculty of Humanities, Education and Social Sciences (FHSE)
- » Luxembourg Centre for Contemporary and Digital History (C<sup>2</sup>DH)

11, porte des Sciences /// L-4366 Esch-sur-Alzette  
(+352) 46 66 44 4030



### Maison du Nombre

- » NetLab, CritiX, APSIA and CryptoLux Research Groups (SnT)
- » IT Helpdesk
- » Fundraising & Technology Transfer Office
- » Doctoral School in Science and Engineering (DSSE)
- » Department of Mathematics
- » Department of Computer Science
- » Department of Engineering

6, avenue de la Fonte /// L-4364 Esch-sur-Alzette  
(+352) 46 66 44 4060



### Maison de la Biomédecine I, Biotech I

- » Luxembourg Centre for Systems Biomedicine (LCSB)
- » Department of Life Sciences and Medicine

7, avenue des Hauts-Fourneaux /// L-4362 Esch-sur-Alzette  
(+352) 46 66 44 4000



### Maison de la Biomédecine II, Biotech II

- » Luxembourg Centre for Systems Biomedicine (LCSB)
- » Department of Life Sciences and Medicine

6, avenue du Swing /// L-4367 Belvaux  
(+352) 46 66 44 40

## POINTS OF INTEREST



### Laboratory for Photovoltaics

---

41, rue du Brill (LIST) /// L-4422 Belvaux  
(+352) 46 66 44 6156



### Maison des Arts et des Étudiants

---

6, avenue de la Fonte /// L-4364 Esch-sur-Alzette  
(+352) 46 66 44 4060



### Luxembourg Learning Centre

---

7, Ënnert den Héichiewen /// L-4362 Esch-sur-Alzette  
(+352) 46 66 44 93 09



### University of Luxembourg Incubator

---

6A, avenue des Hauts-Fourneaux /// L-4365 Esch-sur-Alzette



### Student Lounge Belval

---

#### Maison des Arts et des Etudiants (MAE)

[in front of the bus stop, Porte des Sciences]  
Place de l'Université /// L-4365 Esch-sur-Alzette

## How to get there?

### By train

Direct trains run from Luxembourg Central Station (Gare de Luxembourg) to the Belval-Université station every 15 minutes. The trains run via Esch-sur-Alzette.

► For further information on train schedules: [www.cfl.lu](http://www.cfl.lu)

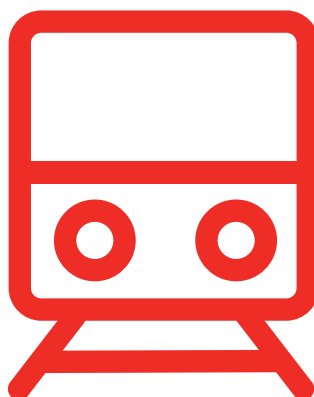
When on site, the University buildings can be easily reached by foot.

► Find out more: [www.mobiliteit.lu](http://www.mobiliteit.lu)

### By bus

The following bus lines service several stops on Belval Campus:

- » **TICE Line 3:** Esch - Belval - Bascharage - Niederedingen
- » **TICE Line 4:** Belval - Esch - Schifflange - Kayl - Dudelange
- » **TICE Line 7:** Belval - Esch - Lallange - ZARE
- » **TICE Line 15:** Esch - Belval - Bascharage - Clemency
- » **RGTR Line 551:** Belval - Esch - Metzage (F) - Thionville (F)
- » **RGTR Line 605:** Centre - Villerupt (F)
- » **RGTR Line 642:** Esch - Redange (F)
- » **RGTR Line 650:** Bettembourg - Esch-sur-Alzette - Belval
- » **RGTR Line 750:** Steinfort - Dippach - Mondercange - Belval
- » **RGTR Ligne transfrontalière 306:** Trier (D) - Cloche d'Or - Belval



## By bike

A cycle path runs south of Belval Campus and many pedestrian areas have been developed between the main streets. Bicycle parking facilities are available across campus. Bicycle shelters are available at the Belval-Université train station.

Vël'OK bicycles are available 24/7 all year round. Four stations are currently located at strategic places on campus: Belval Train Station, Rockhal, Belval Porte de France and Lycée Bel-Val.

► Find out more: [www.velok.lu](http://www.velok.lu)

## By car

### Where do I park my car?

Paid outdoor or indoor parking places are available on campus.

### Parking for disabled students

Parking spots for disabled students are available for a 5 day/week subscription of €60 and on presentation of a health certificate. The parking spots are located on -3 floor in the Maison du Savoir. The doors are equipped with an automatic opening system.

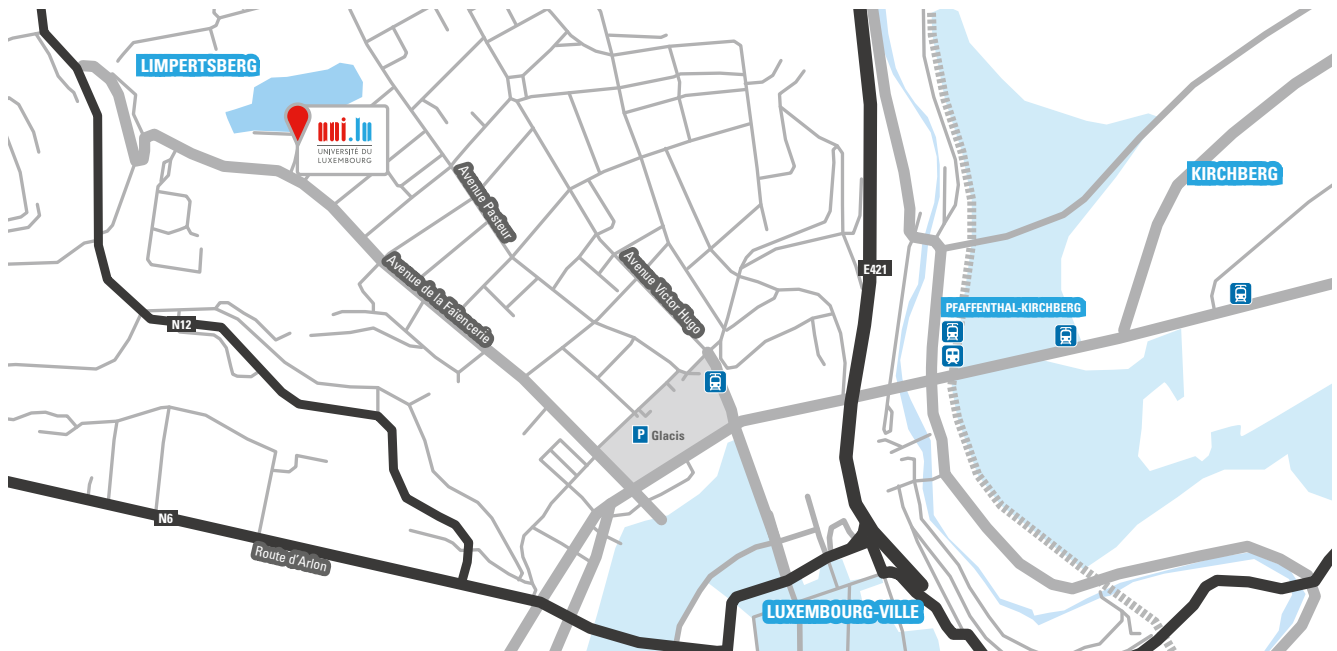
► Contact: [mobility@uni.lu](mailto:mobility@uni.lu)





# LIMPERTSBERG CAMPUS

## MAP



- » Faculty of Law, Economics and Finance (FDEF)
- » Faculty of Science, Technology and Medicine (FSTM):  
Physics and Materials Science Research Unit (PHYMS)



Limpertsberg Campus /// 162a, avenue de la Faïencerie /// L-1511 Luxembourg  
(+352) 46 66 44 6000

## How to get there ?

### By train

To Luxembourg Central Station (Gare de Luxembourg)

► Find out more: [www.cfl.lu](http://www.cfl.lu)

Buses run from Luxembourg Central Station to Limpertsberg.

### By bus

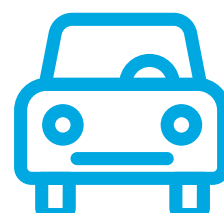
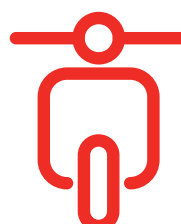
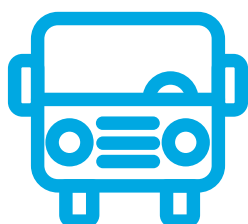
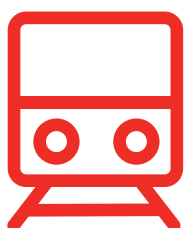
- » Arrêt Jean Soupert avec la ligne VDL 19 Limpertsberg - Plateau Bourbon
- » Arrêt Lycée Michel Lucius avec les lignes VDL 8 Bertrange - Strassen - Limpertsberg, VDL 2 Bonnevoie - Limpertsberg et enfin la VDL 30 Kirchberg- Limpertsberg

► Find out more: [www.vdl.lu/en](http://www.vdl.lu/en)

### By bike

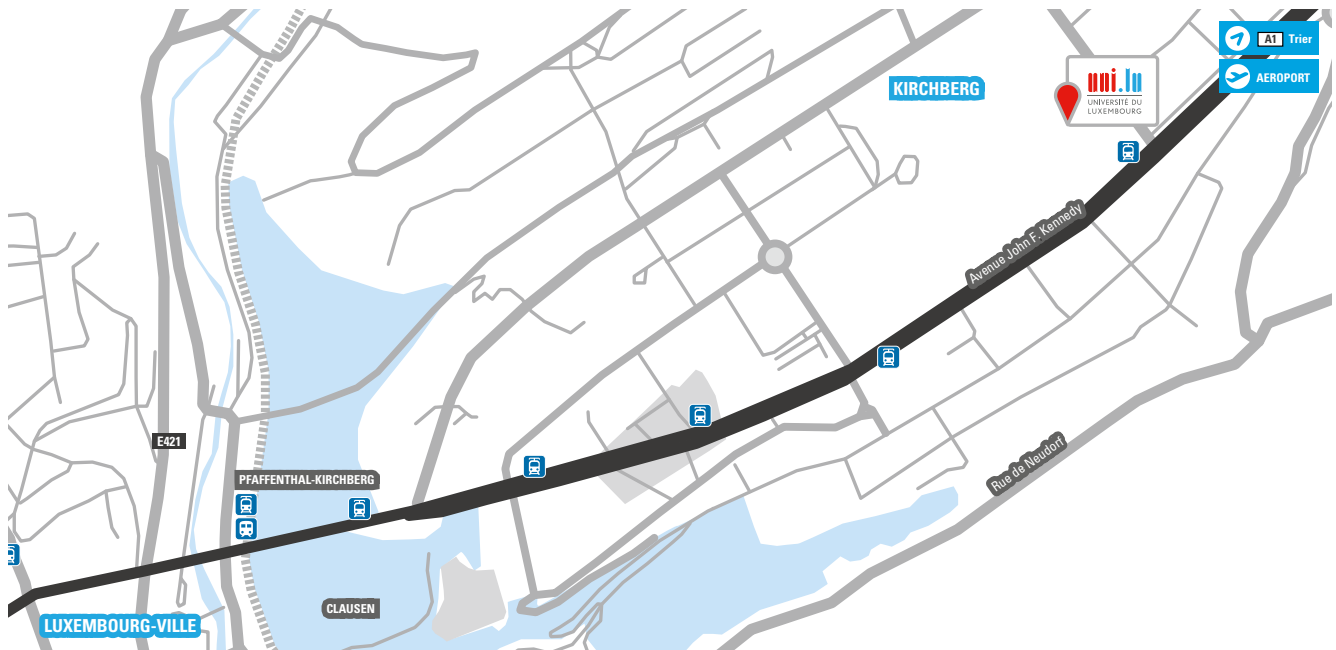
The city of Luxembourg has self-service bicycles available from several stations all over the city. Over 100 Vel'oh! stations are situated in the city centre near residential areas, shops and public transport. Vel'oh! bikes are available 24/7 all year round.

► Find out more: [www.vdl.lu/veloh](http://www.vdl.lu/veloh)



# KIRCHBERG CAMPUS

## MAP



- » Faculty of Science, Technology and Medicine (FSTM)
- » Faculty of Law, Economics and Finance (FDEF)
- » Interdisciplinary Centre for Security, Reliability and Trust (SnT)



Kirchberg Campus /// 6, rue Richard Coudenhove-Kalergi /// L-1359 Luxembourg

## How to get there ?

### By train

Buses run from Luxembourg Central Station to Kirchberg.

- » **Pfaffenthal-Kirchberg:** you can use the funicular and tram at the stop Rout Bréck – Pafendall to connect to Kirchberg Plateau

► Find out more: [www.cfl.lu](http://www.cfl.lu)

### By bus

- » **Bus stop:** Kirchberg, Coudenhove-Kalergi  
Ligne VDL 21, Ligne VDL 25, Ligne RGTR 503, Ligne RGTR 505
- » **Bus Stop:** Kirchberg, Konrad Adenauer  
Ligne VDL 6, 16, 18, 21, 25, 30 et 72  
Ligne RGTR 211, 212, 305, 401, 403, 404, 405, 406, 502, 503 et 505.

► Find out more: [www.vdl.lu/en](http://www.vdl.lu/en)

### By tram

Stop Kirchberg - Universitéit

### By bike

Luxembourg-City has self-service bicycles available from several stations all over the city. Over 100 stations are situated in the city centre near residential areas, shops and public transport. The vel'oh! bikes are available 24/7 all year round.

► Find out more: [www.vdl.lu/veloh](http://www.vdl.lu/veloh)



# KIRCHBERG CAMPUS WEICKER BUILDING

## MAP



- » Faculty of Law, Economics and Finance (FDEF)
- » Department of Law
- » Dean's office
- » Management team

4, rue Alphonse Weicker /// L-2721 Luxembourg



## How to get there ?

### By train

Buses run from Luxembourg Central Station to Kirchberg.

- » **Pfaffenthal-Kirchberg:** from which you can connect to Kirchberg Plateau using the funicular & tram at stop Rout Bréck – Pafendal

► Find out more: [www.cfl.lu](http://www.cfl.lu)

### By bus

- » **Bus stop:** Kirchberg – Chambre des Métiers  
Ligne VDL 12, 25, 30 et 72

- » **Bus stop:** Kirchberg-Réimerwee  
Ligne VDL 21, 25, 30  
Ligne RGTR 503, 505

► Find out more: [www.vdl.lu/en](http://www.vdl.lu/en)

### By tram

Kirchberg – Alphonse Weicker

### By bike

Luxembourg-City has self-service bicycles available from several stations all over the city. Over 100 stations are situated in the city centre near residential areas, shops and public transport. The vel'oh! bikes are available 24/7 all year round.

► Find out more: [www.vdl.lu/veloh](http://www.vdl.lu/veloh)

# USEFUL ADDRESSES

## AROUND BELVAL CAMPUS

### Shopping centres

» **Aldi Belval**

7a Porte de France  
L-4360 Esch-sur-Alzette  
[www.aldi.lu](http://www.aldi.lu)

» **Belval Plaza**

Avenue du Rock'n'Roll  
L-4361 Esch-sur-Alzette  
[www.belvalshopping.lu](http://www.belvalshopping.lu)

» **Cactus Esch/Lallange**

Route de Luxembourg  
L-4222 Esch/Lallange  
[www.cactus.lu](http://www.cactus.lu)

» **Cora Foetz**

11, Rue du Brill  
L-3898 Foetz  
[www.cora.lu](http://www.cora.lu)

» **Opkorn Shopping Mall**

Boulevard Emile Kripes / Rue Gaston Thorn  
L-4530 Differdange  
[www.opkorn.lu](http://www.opkorn.lu)

### Post offices

» **Bureau de poste Esch-sur-Alzette**

rue Zénon Bernard / coin r. Xavier Brasseur  
L-4030 Esch-sur-Alzette

» **Bureau de poste Esch-Nord**

49, rue de Belvaux  
L-4025 Esch-sur-Alzette

» **Bureau de poste Belvaux**

58, rue de la Poste  
L- 4477 Belvaux

» **Bureau de poste Oberkorn**

19, route de Belvaux  
L-4510 Oberkorn

### Drugstore

» **Drugstore at Belval**

Pharmacie de Belval  
9 Avenue du Blues  
L-4368 Belvaux

» Find the nearest drugstore:  
[www.pharmacie.lu](http://www.pharmacie.lu)



## Medical care and hospitals

---

You can find a general practitioner near you: [www.doctena.lu](http://www.doctena.lu)

Medical houses provide a replacement service for general practitioners for night care, at weekends and on public holidays. They provide an alternative service when medical practices are closed. They are not emergency services.

After midnight and for emergencies you will have to call the emergency number 112.

» **Maison médicale Esch-sur-Alzette**

70, rue Emile Mayrisch  
L-4240 Esch-sur-Alzette

» **Centre Hospitalier Emile Mayrisch**

Rue Emile Mayrisch  
L-4240 Esch-sur-Alzette  
+352 57 11-1  
[www.chem.lu](http://www.chem.lu)

## Cultural venues

---

Discover the cultural agenda:

► **Find out more:** [luxembourg.public.lu/en/society-and-culture](http://luxembourg.public.lu/en/society-and-culture)

## SAFETY & SECURITY ON CAMPUS

On campus, your safety and security are our priority:

- » Save the Security phone number in your phone – **46 66 44 - 5555**
- » Please promptly report incidents or any suspicious behavior on Campus to Security – **46 66 44 - 5555**
- **Hotlines are available 24/7 to assist with an emergency or safety issue.**
- **If your situation is life-threatening always call emergency services (Police, Fire, Ambulance) first, then contact Security:**
  - » In any situation requiring emergency medical assistance, **call 112**
  - » In any situation requiring Police assistance, **call 113**



# SAVE THE DATES

2023-2024

» **29.09.2023**

Unicareers.lu recrutement fair

» **26-27.10.2023**

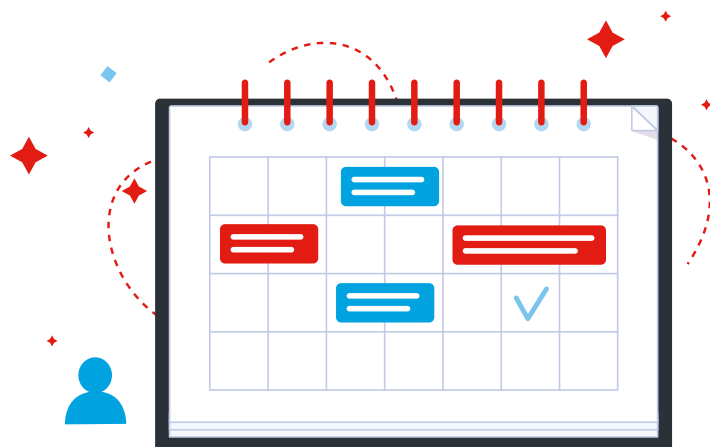
Foire de l'étudiant

» **11-15.12.2023**

Graduation Week

» **16.03.2024**

Open Day - Maison du Savoir - Belval Campus



# FOLLOW US

## ON SOCIAL MEDIA

stay connected on



**socialmedia.uni.lu**



