

# FAQ to prepare your internship interview.

## The most frequently asked questions

### 1. What do you know about the company / study?

This is the most common question asked to start the interview. Show the recruiter that you know the company /study and that you have taken the time to find out more about it. Talk about:

- The positioning of the company / study on the market: leader on the Luxembourg market, internationally etc.
- The products / services
- Type of the customer
- The activities

The goal is to show the recruiter that you are genuinely interested in the position.

### 2. Why do you want to join the company / study?

Highlight the characteristics of the company/study that you like the most: values, objectives, development prospects. Use this information to explain how your professional ambitions and expectations align with those of the company / study.

### 3. Describe your journey so far.

Describe both your academic and professional background. You can rely on your CV by describing the various diplomas obtained, the skills acquired and the various positions you have held until today: If you have no professional experience, demonstrate that your extra-university activities allowed you to develop certain skills.

### 4. What do you expect from the job?

Explain your expectations in terms of assigned missions, responsibilities, career development.

### 5. Why are you the right candidate for the job?

Explain how you plan to participate in achieving the general objectives of the company / study.

### 6. What are your strengths?

Choose 3 strengths that characterise you and that you consider essential to obtain the position. It is important to explain each strong point based on hard facts.

**7. What are your weaknesses?**

List three weaknesses that are not critical to getting the job. For example, choose weaknesses that can generally be seen as strengths. Try to explain how you can improve yourself.

Give an adjective and explain it as a quality: "too altruistic", "too quick to trust", "too honest", "too perfectionist".

**8. What are your salary expectations?**

If possible, get a clear idea of your salary expectations. Learn about the practices of the market, of the competitors. You can also mention that you prefer to gain practice, rather than having salary experience.

**9. What are your availabilities?**

## **Additional questions**

**1. Questions about your professional background**

○ **Where do you see yourself in 5/10 years?**

Talk about the type of job you would like to have. The goal is to show the recruiter that you are ready to invest for the long term in the institution / study and that you have ambition.

○ **What do you think is your greatest achievement?**

Describe a project assigned to you during one of your previous experiences and how you carried it out.

**2. Questions relating to your behaviour at work**

○ **How do you deal with stress?**

Look for a situation where you had to work under pressure and explain how you reacted.

○ **What does teamwork mean to you?**

Show the recruiter that you are able to work as part of a team.

**3. Questions relating to the candidate**

○ **What do you do in your free time?**

Explain the skills you have acquired through the practice of your various activities and which may represent an asset for the desired position. This can make the difference with another candidate.

## **Questions that you can ask the recruiter at the end of the interview but that were not mentioned during the interview**

- Questions concerning the activity of the company (structure of the institution / study, of the department, reference to the organization chart)
- Questions regarding the organisation of the department in which you could work (working method)
- Questions regarding the definition of objectives, salary, trainings (career development)
- Language test or interview only in English

## **Behaviour during the Interview**

- If you are already installed in the room, you must get up when the recruiter(s) arrives (to be polite)
- Firmly shake up recruiters
- Sit upright in your chair
- DO not cross your arms or legs
- Place your hands flat on the table or on your knees
- Look in the eyes of the recruiter. If you are talking to several people who are sitting in front of you, find a balance to look each other in the eye.
- Do not play with your pen
- Pay attention to what recruiters tell you about the institution / study in order to ask the right questions at the end of the interview