

ROOM CHANGE REQUEST FORM

| | |
|------------------------------------|---------------|
| Date of request: | Student ID: |
| LAST NAME: | First name: |
| Current residence and room number: | Current rent: |

If applicable, please attach a medical proof or a marital status proof to your room change request ticket.

Briefly describe your request:

Requested budget and room type (select all that apply)

BUDGET: 350 € - 400 € 500 € - 600 € 700 € - 800 € (min. budget for PhD) 1000€ - 1300€
 400 € - 500 € 600 € - 700 € 800 € - 1000 € Other:

| Accommodation type | Description | Average area in m ² | Rank your preference of accommodation types |
|--------------------|---|--------------------------------|---|
| T1 | Single room , shared bathroom, shared kitchen | 16 | |
| T1 D | Double room , shared bathroom, shared kitchen | 34 | |
| T1 PMR* | Single room , shared bathroom PMR , shared kitchen | 17 | |
| T2 | Single room , private bathroom, shared kitchen | 19 | |
| T2 D | Double room , private bathroom, shared kitchen | 27 | |
| T2 PMR* | Single room , private bathroom PMR , shared kitchen | 22 | |
| T3 | Single studio | 23 | |
| T3 PMR* | Single studio PMR | 28 | |
| T4 | Double studio | 35 | |
| T4 PMR* | Double studio PMR | 33 | |
| T5 | Apartment | 49 | |

*Person with reduced mobility

** Availability for types 4 and 5 is very low

The room change will only be possible upon payment of the **sum of 120 €** covering administrative and maintenance costs. This amount must be paid **by bank card** when signing the new lease contract, or it will be subtracted from the current deposit if that amount is greater than the new deposit amount.

The Housing Office will decide on the follow-up to be given to the room change request. The decision will not be appealed.